**Assessment of College Processes: Follow-up Spring 2016 Summit**

The results of the Assessment of College Processes were discussed with college constituents at the Spring 2016 Summit (May 13, 2016). The group was asked to draft *Plans of Action* based on the assessment results for **Assessment, Program Review, Integrated Planning and Budgeting, Collegial Decision Making** and the **Participatory Governance Committees**.

**Assessment**

Challenge/Opportunity Plan of Action

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| Communicating the importance to campus community on what assessment really is and why it matters. | -Fund assessment related requests  -Incentivize heads of departments by providing stipends to ensure their assessment is 100%  -Have campus gatherings to announce assessment and why we are accessing each department  -Ensure all classified staff are involved in all departments to ensure accurate assessment  -Provide workshops to train staff on assessments and the importance of SLOs |

**Program Review**

Challenge/Opportunity Plan of Action

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| Craft Peralta review template to Merritt’s unique needs/requirements | -Develop an in house task force to inform Merritt of the review processes and why it matters |
| Communications deadlines of new program review process | -Have training/development around the new program review process  -Have a feedback loop with district  -Provide a master college calendar to keep up with important dates |

**Integrated Planning and Budgeting**

Challenge/Opportunity Plan of Action

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| Making more people aware of the planning process | -Make information simple and put out in as many forms as possible |
| More knowledge of process | -Communicate better  -Send out college wide material  -Hold Department Chairs accountable |
| Communicating information of the process | -Communication about the process and its importance  -Cheat sheet for students not familiar with Committee meeting vocabulary  -Hold all dept. Heads accountable for getting the information back to the committee’s in a timely manner  -Send out more college wide notices about committees to get more people involved  -Hold the Chairs of departments accountable for correct information |

**Collegial Decision Making**

Challenge/Opportunity Plan of Action

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| Lack of understanding of processes & value of collegial decision making | -Easily accessible master calendar  -Faculty handbook that includes info for new hires  -A way to inform existing faculty/staff of what each CMTE does and how they interact w/ each other  -Training provided by the campus  -Chairs of committees provide written reports not only to college council but to the whole community(transparency) on FAS  -District reps required to keep up with goals and inform/review goals androles  -Clear agendas |

**Participatory Governance Committee Assessment**

Challenge/Opportunity Plan of Action

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| Ongoing orientation and training for all committee members and chairs | -Faculty handbook for staff to get familiar with processes and become acquainted with the system  -Update and include with inks to participatory governance descriptions + meeting calendar for faculty  -Orientation for all faculty  -Streamline website  -Collegial governance week? |
| Identifying new individuals for committees | -Foster relationships w/a family day  -Create an environment of assessment to have everyone informed of the importance |