

Meeting Minutes**December 8, 2021****3:00 PM – 5:00 PM**

https://cccconfer.zoom.us/j/95443792972

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			
X	Lilia Chavez (A)	X	Nathan Pellegrin (A) *Co-Chair
X	Mary Ciddio (F)	X	Tom Renbarger (F)
	Susana de la Torre (C)	X	Denise Richardson (A)
X	Jason Holloway (A)		Jamila Saleh (C)
X	Feather Ives (F)	X	Rebecca Uhlman *Co-Chair
X	Carmen Johnson (C)		
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)			

GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 3:05 p.m.	
II. Adoption of Agenda	Agenda was adopted without objection. (TR/MC/U)	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	<ul style="list-style-type: none"> • December 8, 2021 Meeting Minutes <ul style="list-style-type: none"> ▪ approved as written (TR/JH/U) 	Chair – Email to merrittgovdocs@peralta.edu
IV. Public Comment	No Public Comments <ul style="list-style-type: none"> • 	
V. Standing Items	<p>a) EMP/SEM Update – (Nathan Pellegrin)</p> <ul style="list-style-type: none"> • Dr. Stephanie Droker is working on reviewing our EMP's • The two teams have joined forces for a joint EMP/SEM team • Next team meeting Tuesday, February 15 at 10:30am • Should look into HyFlex <p>b) Review of IPB Timeline</p> <ul style="list-style-type: none"> • Held the Mid-year planning summit Feb 4 • Resource Request prioritization list still in progress • Need to request that the budget office share expenditures and projected budget with CDCPD • In March, budgets to be presented to CBC and College Council • Question: How should we tweak things? 	

	<ul style="list-style-type: none"> - Should we continue with 3 planning summits? 3 shorter summits seems to work well • Should we slow down the IPB timeline for resource request prioritization in the future? <p>c) GP KPI development update – (Nathan Pellegrin, with Jason Holloway and Feather Ives)</p> <ul style="list-style-type: none"> • Ed plan data has not been pulled <ul style="list-style-type: none"> - Can the RP group incorporate this into their studies? - Can the district IR office help with pulling Ed plan data • Work to present this at Spring Planning Summit 	
<p>VI. Action Items/Presentations</p>	<p>a) Midyear Planning Summit Feedback</p> <ul style="list-style-type: none"> • Recording needs to be sent out • Favorable feedback • 10% responded • Main comments: <ul style="list-style-type: none"> - More conversation about outreach and bringing students back - Liked the reduced time - More discussion about ways instruction faculty can assist with making students aware of support programs - More student surveys would be helpful / student panel • Ideas for Spring Planning Summit <ul style="list-style-type: none"> - Identify top 5 issues and send out the topics in advance - Then people can prepare suggestions <p>b) End of Year Planning Summit Planning</p> <ul style="list-style-type: none"> • Should begin planning soon • Volunteers: RU, FI, JH • For future (starting 23-24), we will do Program Requests in Curriquet <p>c) Review of Resource Request Lists</p> <ul style="list-style-type: none"> • Instructional have been reviewed • Student services have mostly been reviewed • A few areas still need to be reviewed/have their resource requests pulled • Lists have not been finalized • Revisit reviewing the lists in our March meeting • CBC and College Council will have a joint meeting in March • Procedure: Check the following <ul style="list-style-type: none"> - Does the description make sense? - Is the priority rank reasonable? • Recommended Ranking to Pass to College Council and CBC <ol style="list-style-type: none"> 1. Health/Safety/Compliance/Accreditation 2. Equity/Program Viability 3. Data supported program review requests: completion rates, success rates, assessment results 4. Program improvement/enhancement 5. Grant Funded • Motion to recommend the ranking system to College Council (TR/DR/U) 	<p>Chair to report the recommended ranking to CBC and College Council</p> <p>Chair to request to administrators that the creation of a ranking system be added to the IPB</p> <p>Chair to report the goals, vision statement, and equity commitment statement to College Council.</p>

	<ul style="list-style-type: none">• Motion to forward the equity commitment statement, goals, and values to the College Council (DR/FI/U)	
VII. Adjournment	Meeting adjourned at 4:47pm	