

**Meeting Minutes**

November 16, 2020

3pm-4pm

<https://cccconfer.zoom.us/j/95443792972>

<b>VOTING MEMBERS– List full name below, identify which constituency group each individual represents</b>			
x	Tom Renbarger		Denise Richardson
	Mary Ciddio	x	Lilia Chavez
x	Dan Lawson (Co-chair)		Jason Holloway
x	Tachetta Henry	x	Nathan Pellegrin (Co-chair)
x	Jamila Saleh		

**GUESTS:** Lowell Bennett, Maria Spencer, Michael Cooper, Stephanie Harding

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP ACTION</b>
I. Call for minute-taker	Dan Lawson volunteers to take minutes for this meeting	
II. Call to Order	Meeting called to order at 3:00 p.m.	
III. Agenda Review, Changes and Adoption	Agenda adopted without objection.	Co-chairs: Send to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>
IV. Approval of Minutes	<ul style="list-style-type: none"> <li>Review of Minutes for 10/30/20.</li> <li>Motion to accept (DL), seconded, approved unanimously</li> </ul>	Co-chairs: Send to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>
V. Action Items/ Presentations	<p><b>Update on IEC goal: Review of College Mission Statement</b></p> <ul style="list-style-type: none"> <li>There will be a townhall on 12/11/20 to begin review of Merritt College Mission Statement</li> <li>Review of <a href="#">Mission Statement Review Process</a></li> <li>Q: Will there be any data to review for the review of the mission statement? Should include data that shows what we have accomplished with regards to the mission statement.</li> <li>We could pull data from the ISER</li> </ul>	
VI. Standing Items	<p><b>Process and timeline for evaluating and validating annual program updates and program reviews, using established rubrics</b></p> <ul style="list-style-type: none"> <li>One of the tasks of IEC is to make sure that the APU process is</li> <li>During November, SLOAC, Curriculum Committee, IEC, and Facilities Committee validate the APUs.</li> <li>After validation, the Deans collect resource requests.</li> <li>11/20/20 is the due date for the IEC to validate the APUs</li> <li>TR: There are existing evaluations of the goals from 2018-2019. Most of these goals will still be the same.</li> </ul>	

