

Meeting Minutes

October 14, 2020

3pm-5pm

<https://cccconfer.zoom.us/j/95443792972>

VOTING MEMBERS– List full name below, identify which constituency group each individual represents			
x	Tom Renbarger	x	Denise Richardson
x	Mary Ciddio	x	Lilia Chavez
x	Dan Lawson (Co-chair)		Jason Holloway
x	Tachetta Henry	x	Nathan Pellegrin (Co-chair)
x	Jamila Saleh		

GUESTS: David M. Johnson, Nghiem Thai, Stefanie Harding, Maria Spencer

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call for minute-taker	Dan Lawson volunteers to take minutes for this meeting	
II. Call to Order	Meeting called to order at 3:04 p.m.	
III. Adoption of Agenda	Agenda was adopted without objection.	Chair – Post on website
IV. Approval of Minutes	No minutes to review	
V. Action Items/ Presentations	<p>Review of Revised IEC Bylaws by Senates</p> <ul style="list-style-type: none"> Current IEC bylaws have been sent to Senate presidents; need to follow up to have it added to their meeting agendas <p>Planning Summits debrief</p> <ul style="list-style-type: none"> About 50 attendees There were 17 responses to evaluation surveys Will share results of surveys at future meeting We could do a better job of planning Spring Summit around something that is focused. It was difficult to present a tight agenda at this semester's agenda. We can discuss more after the survey results are compiled. <p>Review of College mission</p> <ul style="list-style-type: none"> Review of Merritt College Mission Statement Review Process References to "CEMPC" should be changed to "IEC" We can complete items earlier than required in the document. For example, we can begin in October rather than November. Counterpoint: we should follow the cycle as written and then assess whether it should be adjusted. President Johnson has proposed as a possible new Mission Statement: "The Mission of Merritt College is to educate, empower, and inspire our students to become leaders in their chosen 	<p>NP will follow up with Academic and Classified Senate Presidents to have review of revised IEC bylaws added to agendas for those groups.</p> <p>NP will produce a report of Planning Summit surveys.</p> <p>TR will add review of IEC bylaws to MCAS agenda for 10/15 meeting.</p> <p>NP volunteers to correct references Merritt College Mission Statement Review Process to "CEMPC" and replace them with "IEC."</p> <p>Motion to use President Johnson's proposed new Mission Statement as an alternative to our current one in the review process. The proposed Mission</p>

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

	<p>fields, respective communities, and our global society.”</p> <ul style="list-style-type: none"> • How should the constituent groups be prompted for feedback. • They can be given the proposed new Mission Statement and asked to provide their feedback. • Feedback should provide a meaningful perspective from each constituency to provide various perspectives from the constituency that the President can review and take into consideration as a final decision the initial outline of the survey can be sent and recommendations via survey can be sent from each individual to create a collective response. 	<p>Statement is, “The Mission of Merritt College is to educate, empower, and inspire our students to become leaders in their chosen fields, respective communities, and our global society.” DL/MC/unan</p> <p>IEC Co-chairs will share the President’s proposal for a mission statement with constituent groups and solicit feedback.</p>
VI. Standing Items	<p>Formation of EMP task force</p> <ul style="list-style-type: none"> • Who should be on the EMP taskforce? • The AP regarding the Educational Master Plan specifies “Various stakeholders from the College and service area community” • In the previous EMP, the Collaborative Brain Trust surveyed the community and the college • According to the AP, the taskforce members are as follows: <ul style="list-style-type: none"> ○ Administrators: David Johnson, Denise Richardson, Nathan Pellegrin, Lilia Chavez, Chriss Foster, Jason Holloway, Marie Amboy, Lisa Webb (Equity) ○ Faculty: Tom Renbarger, Nghiem Thai, Monica Ambalal ○ Classified: Tachetta Henry ○ Student Representative: TBD • The AP should be amended to reflect the offices that these individuals hold, rather than who in in the offices at this time. • Can we have an initial meeting at the mid-Fall Flex day? What about 10/23/20 or 10/30/20? • The last Friday of the month would be better because it is after the deadline for submitting APUs. • One thing worth noting for the membership of the working groups from the last EMP, there weren't any students, that I can see from the listed members of the groups. • The Vision for Success is the plan, Guided Pathways are the implementation of the plan. • Agenda item for EMP Taskforce: Identify a chair of the Taskforce. 	<p>President Johnson will check with the district to see if there is funding to hire a consultant to do similar work that the CDBT performed last time.</p> <p>VPI Richards will amend the have the taskforce member list reflect the offices that individuals hold, rather than who in in the offices at this time. Also, reference to “Academic Success/ Foundations Skills” will be changed to the SEA committee.</p> <p>NP will try to schedule the first meeting of the EMP taskforce for 10/23 or 10/30/20. He will send out a Doodle Poll.</p> <p>DL will set up a SharePoint site for EMP.</p>
VII. New Business	<p>Student Concerns</p> <ul style="list-style-type: none"> • No student representative present <p>Institutional Set Standards (ISSs) – Aspirational Goals</p> <ul style="list-style-type: none"> • How to set stretch goals for the ISSs • We should also have a process for setting ISSs that is as objective and evidence-based as possible. 	<p>Motion to consider at our next regular meeting methods to revise our ISSs and set aspirational goals using data and evidence from our past performance. DL/TR/unan</p>

		NP will prepare a presentation for the next meeting as specified in the above motion.
VIII. Announcements		
IX. Adjournment	Meeting adjourned at 4:59 p.m.	