

Merritt College IEC Meeting Notes.

December 9, 2020

3pm-4pm

<https://cccconfer.zoom.us/j/95443792972>

VOTING MEMBERS– List full name below, identify which constituency group each individual represents			
x	Tom Renbarger	x	Denise Richardson
x	Mary Ciddio	x	Lilia Chavez
x	Dan Lawson (Co-chair)	x	Jason Holloway
x	Tachetta Henry	x	Nathan Pellegrin (Co-chair)
x	Jamila Saleh		

GUESTS: Stephanie Harding

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call for minute-taker	Mary Ciddio volunteers to take minutes for this meeting	
II. Call to Order	Meeting called to order at 3:00 p.m.	
III. Agenda Review, Changes and Adoption	Agenda adopted without objection.	Jamila Moved, Tachetta seconded Co-chairs: Send to merrittgovdocs@peralta.edu
IV. Approval of Minutes	<ul style="list-style-type: none"> Review of Minutes for 11/16/2020 Motion to accept (DL), seconded, approved unanimously 	Co-chairs: Send to merrittgovdocs@peralta.edu Dan Moved, Tachetta Seconded. No objections
V. Action Items/ Presentations	<ul style="list-style-type: none"> Consolidation of Resources 	
VI APU: Validation of Program Goals (10 min) Tom	<ul style="list-style-type: none"> Tom provided a rubric from the past and Nathan and Tom and Dan revised it. Tom went through them and made notes using our rubric and went through our goals. Large programs have a lot of goals. <p>Validation may include recommendations for improvement. Impacted their ability to get requested resources if they have not complied with the recommendations. Resources would be prioritized for those programs that have no recommendations. Our responsibility is to focus on our goals and prioritize those who reached the goals.</p>	
EMP Task Force	<ul style="list-style-type: none"> EMP Task Force 	
VI. Standing Items	Review and Approval of Prioritized resource requests. Review and then approve and send it to the College Council.	Denise Richardson Moves to Approve this Resource request list, with the corrections made to the spreadsheet to clean up

	<p>Approve the resource allocation conditional on clearing up typographical errors to standardize the data type, Covid 19 issues and perhaps some labels.</p> <p>Nathan will “do the clean up” Develop another category that requests Other/Consultants. Look at whether or not we would best benefit by having a full time person who would stay.</p> <p>Discussion on categorizing the requests. We should also add filling in amounts for those requests that have no costs noted.</p> <p>Categories are fuzzy and remember the Student workers.</p>	<p>typographical issues and include the costs that were not specified, seconded by Dan Lawson. All in Favor say Aye – passed unanimously.</p> <p>NP will prepare data for townhall presentation</p>
<p>VII Town Hall December 11</p>	<p>Town Hall on December 11, 2020 at 11:00 a.m. Michael Cooper will be invited as a Student representative. Discussion on presentation of core values. Tachetta will attend. Discussion on flow of the presentation. Service Area Data - Environmental Scan Data > Mission Statement. Purpose of the meeting just to present information but not seeking their approval but to get feedback. Is it desirable to update the Mission Statement? We are presenting the Mission, vision and the core values.</p> <p>Show them the timeline – simple one. Discussion on finding time on Flex day to provide information on what has been done and how we approach the Mission Statement. May get some time from Accreditation. Talk about the survey in the Flex Day.</p> <p>If doing a Survey use Qualtrics or Mente to get more information/data. Survey to be done in January.</p>	
<p>VIII Adjournment</p>	<p>Meeting adjourned at 5:00 p.m.</p>	