

**Meeting Minutes****Feb 2, 2021****3:00-5:00pm****<https://cccconfer.zoom.us/j/8123812235>****MEMBERS:**

<b>VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
x	Brock Drazen (f). Facilities		Maya Henderson (s) Facilities
x	Tara Marrero (c) Facilities		Patricia Rom (c) Facilities
X	Stefani De Vito (f). Facilities and Health and Safety		Waaduda Karim (c) Facilities and Health and Safety
X	Dean Chriss Foster (a). Facilities		Faculty spot vacant Facilities
	Corey "Buddy" Mast (s). Facilities	X	Molly Sealund (c) Facilities and Health and Safety
	Jason Holloway (a) Health and Safety		Teresa Williams (f) Health and Safety
	Mildred Oliver (f) Health and Safety	X	Liana Gerardo (f) Health and Safety
X	Lee Peevey (c) Health and Safety		Benny Aranda (c) Health and Safety
<b>NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
	Benny Aranda -Facilities	X	Chriss Foster -Health and Safety
	Anthony Walker-Facilities		Royl Roberts -Health and Safety
	Dale Nebata-Facilities		

**GUESTS:** Sharon Serrano (AECOM), Atheria Smith (VCGS), Keith Kajiya (AECOM)

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP ACTION</b>
I. Call to Order	Meeting called to order at 3:20p.m.	
II. Adoption of Agenda	Agenda Adopted	Chair – Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>
III. Approval of Minutes	Minutes -Approved—CFC/H&S Notes from Oct. 6, 2020/ Minutes from Nov. 3, 2020 Approved; H&S minutes April 1, 2020, Oct. 7, 2020, Nov. 10, 2020 Approved.	Chair – Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>

<p>IV.Action Items/ Presentations</p>	<p><b>AECOM visits and presents on Bond Spending.</b></p> <ul style="list-style-type: none"> <li>• Bond Spending Plan for Merritt presented by AECOM—Keith Kajiya and Sharon Serrano</li> <li>• District-wide, theChild Development Project will be the first capital project going out to bidding (over the summer) and breaking ground at some point later in 2021.</li> <li>• K.Kajiya presents a detailed slide deck that he will forward that includes status on capital projects and 57 infrastructure needs.</li> <li>• 60 infrastructure capital projects were defined based on previously submitted lists instead of consulting with outside engineers/experts as previously planned for expediency. It is now down to 57 projects.</li> <li>• They are being bundled and grouped for efficiency. Coordinating HVAC project district wide. 7 Bundles of projects—Electrical, HVAC, Plumbing, Doors, General Construction, Elevators, and roofing. 14 total packages broken down within those bundles.</li> <li>• S. Serrano speaks on several projects including elevator and roofing projects. Roofing evaluation is taking place and there are 4 different options based on that evaluation.</li> <li>• Slide deck is very detailed and should be attached to minutes</li> <li>• M.Sealund notes there is a list of trees that need to be protected during the horticulture project. AECOM takes note and will help coordinate.</li> <li>• S space allocation is tabled until March meeting.</li> <li>• S. De Vito suggests we invite new security firm rep to our meeting.</li> </ul>	<p>Drazen to invite same group to March meeting.</p> <p>AECOM will send out timeline of projects prior to March 2, 2021 meeting.</p> <p>Drazen to request slide deck</p> <p>Add Space allocation in S building to March agenda</p> <p>Invite new security firm to next meeting.</p>
<p>V.Standing Items</p>	<p><b>Goals</b></p> <ul style="list-style-type: none"> <li>• 1. Have a quorum for every meeting. (50% of voting members)</li> <li>• 2. Review, understand and enforce CFC Bylaws</li> <li>• 3. Take minutes every meeting and make sure they are posted</li> <li>• 4. Understand the processes involved in the 5 year facilities master plan</li> </ul> <p><b>Accreditation</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <p><b>Equity</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>	

<b>VI.New Business</b>	<b>Identify Topic of Discussion</b> <ul style="list-style-type: none"> <li>• Drazen speaks about outside use and rentals. Improper uses of the athletic fields has been an issue. Holes in the fencing around the track stadium have been addressed and the facility is more secure now.</li> <li>• A children’s football team, the Oakland Dynamites, have been using the grass fields on the weekend unauthorized. On their Instagram there were pictures and videos of their program participants on Merritt facilities. President Johnson made contact with the program and let them know the campus is closed.</li> <li>• Return to Campus—W.Karim/MSealund note SEIU is not against a survey but there is a concern about how the information will be used. It can’t be used to determine whether classified comes back to campus —Working conditions are a negotiating issue amongst the district and union.</li> <li>• W.Karim/MSealund note a number of health and safety hazards on campus that must be addressed before classified staff returns to campus. It is the purview of the union in the opinion of SEIU leadership.</li> <li>• B.Drazen notes the new campus screening process approved at the board of trustees meeting in January is less comprehensive and data driven than the Athletics Dept. existing and previously implemented plan.</li> <li>• Return to Campus Subcommittee will present on progress at the March meeting.</li> <li>• B.Drazen notes that he brought the Air Quality/ Ventilation/HVAC campus issue discussed at the Dec. 1, 2020 CFC meeting to the December DFC meeting. He noted the effectiveness of the shared gov. process in this regard as Vice Chancellor of GS, Atheria Smith has been very connected to our concerns and allowed for colleges to present at DFC.</li> </ul>	<p>Add Return to Campus update to 3/2/21 agenda and for all remaining 2020-21 agendas</p>
<b>VII.Old Business</b>	<b>Identify Topic of Discussion</b> <ul style="list-style-type: none"> <li>• Tabled</li> </ul>	
<b>VIII.Announcements</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
<b>IX.Adjournment</b>	Meeting adjourned at 5:00pm	