



	<p>Project manager will do work only pertaining to Guided Pathways.</p> <ul style="list-style-type: none"> <li>Funding for position needs to be determined</li> </ul>	<p>to determine if project manager is being hired out of GP money or BSSOT funding</p>
<p><b>Summer 2018 – Summer 2019 Timeline</b></p>	<p><b>Key Element 1 (Cross Functional Inquiry) Major Activities</b></p> <ul style="list-style-type: none"> <li>Develop a Guided Pathway Steering Committee <ul style="list-style-type: none"> <li>Core team will determine steering committee membership.</li> </ul> </li> <li>Transition from CEMPC to CIEC</li> <li>Establish the Office of Institutional Effectiveness and Grants</li> <li>Create meaningful data</li> <li>Focus on data and GP at flex days and planning summits</li> <li>Review results of outcomes assessment</li> </ul> <p><b>Key Element 2 Major Activities</b></p> <ul style="list-style-type: none"> <li>Increase access to data</li> <li>Understand the implications of data</li> <li>Converse regularly about data</li> <li>Promote a culture of inquiry <ul style="list-style-type: none"> <li>Pillar teams will ensure there is a culture of inquiry in the activities they conduct</li> </ul> </li> <li>Connect activities to results (i.e., KPIs)</li> </ul>	
<p><b>Establishment and Alignment of Pillar Teams to Participatory Governance Committees</b></p>	<ul style="list-style-type: none"> <li>➤ Thai would like to align Pillar Team One (Clarify the Path) with CIC. They are able to help plan the direction and implantation of meta-majors. <ul style="list-style-type: none"> <li>Determination of how many meta-majors we offer will require campus wide involvement (conducting inquiry, “What does this look like”) this work will be performed this year and aligns with Key Elements 1 &amp; 2</li> </ul> </li> <li>➤ Pillar Team Two (Entering the Path) aligns with SSSP &amp; Equity Committee, Technology Committee (different committees will focus on different elements of the pillar) <ul style="list-style-type: none"> <li>Need to get involvement from Student Services through participatory govern, meant to ensure effectiveness (SEP’s, Starfish, Assessment, Basic Skills)</li> <li>Use focus groups to collect additional information that determines if the campus is completing the key elements</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>Determine how pillar team can perform work that aligns with the pillars as well as the key elements during this first year of implementation</li> </ol>

	<p>in an effective and efficient way</p> <ul style="list-style-type: none"> <li>➤ Pillar Team Three (Staying on the Path) aligns with Facilities Committee, H &amp; S Committee, DE Committee (each committee will focus on different elements of the pillar) <ul style="list-style-type: none"> <li>○ Will perform work surrounding the persistence of our students</li> <li>○ Use cohorts and learning communities to help students feel a sense of connection and support by college (i.e.: MAPS)</li> </ul> </li> <li>➤ On Pillar Team Four (Ensure Learning), work needs to be conducted around whether learning is really happening, might be aligned with SLOAC <ul style="list-style-type: none"> <li>○ Involve ASMC to help determine if we are “ensuring learning”</li> <li>○ Pillar team should conduct a graduate survey that asks about program related outcomes (ask programs with a high number of graduates to participate in this survey – insert completing the graduate survey as a capstone in each program)</li> <li>○ Should involve companies that employ graduates and survey their skills/success in the job</li> <li>○ Form a relationship with CSUEB to coordinate a focus group that evaluates performance of Merritt transfer students</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>2. Reach out to CSUEB to create a focus group that evaluates Merritt transfer students and their success at a four-year university</li> </ol>
<p><b>Other Items to Consider</b></p>	<p><b>Follow Up Meetings</b></p> <ul style="list-style-type: none"> <li>• Meet weekly for the month of July (two hour meetings), Wednesday afternoons beginning July 18</li> </ul> <p><b>Flex Day Activity</b></p> <ul style="list-style-type: none"> <li>• Core team will create a flex day activity <ul style="list-style-type: none"> <li>○ Activity should provide insight on our “hard truths” (large loss of students in between Fall and Spring semester as well as other hard), provides an opportunity for campus to unite and see how we’re driving students away and how we can correct this action with the new implantation of Guided Pathways <ul style="list-style-type: none"> <li>▪ Create an interactive activity (maybe a quiz,</li> </ul> </li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>1. Conduct a campus wide Guided Pathways steering committee at the beginning of the semester to fill constituents in on the work that will be conducted/has been conducted</li> <li>2. Create a Guided Pathways website/newsletter/ add to campus wide communication “What’s Trending Now” system (high priority) <ul style="list-style-type: none"> <li>• On our website, include language and goals that are honest and they will be</li> </ul> </li> </ol>

	<p>wheel of fortune, “did you know”) that provides some of our hard truths and how we can correct this with GP</p> <ul style="list-style-type: none"> <li>• Translate data of amount of students lost and how much the college is losing/the cost of students</li> </ul> <p><b>Guided Pathways Workshop on September 17</b></p> <ul style="list-style-type: none"> <li>• IEPI Guided Pathways will hold workshop on September 10 (<a href="http://iepi.cccco.edu/upcoming-workshops">http://iepi.cccco.edu/upcoming-workshops</a>)</li> </ul> <p><b>Guided Pathways Summer Institute</b></p> <ul style="list-style-type: none"> <li>• Kessler shared handout that outlines College of Alameda’s Guided Pathways Summer Institute</li> <li>• We need the entire campus to come together on more occasions than just Flex Day to discuss Guided Pathways</li> </ul>	<p>able to understand (“do you know what guided pathways is?” “how does this relate to your goal”, etc.)</p>
<p><b>Update Strategic Goals to Educational Master Plan</b></p>	<p>Thai provided handout that outlined PCCD Strategic Goals, Merritt College 2015-17 Goals, EMP Strategic Directions, EMP Basic Skills Goal, EMP CTE Goals, and EMP Transfer Goals (all in Merritt’s EMP).</p> <p>During Spring 2018, good work was conducted re: Merritt Strategic Goals. We need to go back to EMP to align it with our new goals, and with APU’s coming up we need to determine if the programs goals align with our current Strategic Goals. We need to re-organize the activities and language in the EMP to match/define our Strategic Plan.</p> <ul style="list-style-type: none"> <li>• A committee needs to be tasked with doing the work of updating our EMP with strategic goals so follow up work can be conducted on if we are meeting our strategic goals</li> <li>• Work needs to be evenly spread among campus, not depend on the people who always conduct this work</li> <li>• CIEC should take the lead on this</li> </ul> <p>We need to determine the organization and activities surrounding reviewing the strategic goals and assessing their status and updating them in the EMP and how programs are notified of their success and short comings.</p> <ul style="list-style-type: none"> <li>• Timeline in EMP will need to be updated because we chose new strategic goals in Spring 2018</li> </ul>	<ol style="list-style-type: none"> <li>1. Burns will check in with CIEC and task them with this work. She will meet with co-chairs of this committee and create a sub group of individuals who will edit EMP.</li> <li>2. Share Strategic Goals formally at all major shared governance committees in Fall 2018 semester</li> <li>3. Replace ‘Strategic Directions’ with Strategic Goals in EMP</li> <li>4. Revise the timeline in EMP and examine how all of our plans come together to form an EMP</li> <li>5. Change EMP name to Strategic Educational Master Plan</li> </ol>

	<ul style="list-style-type: none"> <li>• Rivas suggests conducting an activity that will formally present the goals and provide a structure during the Summer session and not in the middle of Fall semester</li> <li>• Strategic Directions will be replaced with Strategic Goals</li> </ul> <p>How will we align our goals with PCCD goals?</p> <p>We use data to forecast our strategic directions, how much of the data needs to be updated/relevant?</p> <ul style="list-style-type: none"> <li>• Kessler said we can add to this data, but has questions regarding how this will affect current EMP timeline? We need to add Guided Pathways into EMP, do we add it now or in 2020?</li> <li>• What is the difference between a Strategic Plan and an Educational Master Plan? <ul style="list-style-type: none"> <li>○ Strategic Plan is a part of campus wide Educational Master Plan, EMP outlines plans for all areas of the college. CCCCCO calls it an Educational Strategic Master Plan.</li> </ul> </li> <li>• We need to add framework for how each department and program is integrated on our campus</li> <li>• There needs to be consistent documentation surrounding the rationale and reasoning behind changing EMP to Strategic Educational Master Plan <ul style="list-style-type: none"> <li>○ Combining these documents will provide an opportunity for clarity among campus constituents</li> <li>○ This plan will serve until 2020</li> </ul> </li> <li>• In the Strategic Educational Master Plan <ul style="list-style-type: none"> <li>○ Use data presented by Kessler at Spring Strategic Summits</li> <li>○ Activities in SEMP need to be as detailed as possible to show how we will assess strategic goals</li> </ul> </li> <li>• Educational Master Plan needs to include: <ul style="list-style-type: none"> <li>○ Facilities Plan, Technology Plan, Education Plan, and Strategic Goals</li> </ul> </li> </ul>	<ol style="list-style-type: none"> <li>6. We need to recruit more constituents to join this effort and conduct the work surrounding updating SEMP</li> <li>7. Thai will work on a draft/outline of the key pieces that should be in SEMP and provide it to this group for discussion/review</li> <li>8. Follow up SEMP meeting will be held July 31, 2018 at 11 AM – 1 PM in Q-311</li> </ol>
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***The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.***