

Distance Education Meeting Minutes

April 16, 2024

9am

Zoom: <https://peralta-edu.zoom.us/j/85240877603>

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)		
<input checked="" type="checkbox"/>	Monica Ambalal (Chair) X	Patricia Quiroz Santiago
<input type="checkbox"/>	Adoria Williams X	
<input checked="" type="checkbox"/>	Frances Moy X	
<input type="checkbox"/>	Lissette Dominguez X	
<input type="checkbox"/>	Janine Nkosi	
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)		
<input type="checkbox"/>	Lisa Cook	
<input type="checkbox"/>	Muwafaqu Al-Asad	
<input type="checkbox"/>		

GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 9:10 a.m.	
II. Adoption of Agenda	Agenda was adopted without objection.	Chair to post on the website – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	Meeting minutes were approved without objection. Motion: Dominiquez Second: Moy	Chair – Email to merrittgovdocs@peralta.edu
IV. Action Items/ Presentations	Identify Topic of Discussion 1. Proposed DE changes to DE from the Dept. of Edu. ((state authorization agreements, reporting (attendance), disallowing aid to asynchronous clock hour courses, accreditation review, creation of virtual locations, resources involving tuition))	
V. Standing Items	Assessment/Goals 1. The goals in our DE Plan were completed Accreditation 2. ACCJC report (enrollments for 50% or more) Equity 3. DECT Grant update	1. Will go over areas we achieved in May meeting 2. Look at why 37% decrease in DE enrollment between 2020-21 and 2021-22 and justify. 3. 8 instructors interested, 1 st round submitted, first request for transcriptions submitted

VI. New Business	Identify Topic of Discussion <ol style="list-style-type: none"> 1. New DE Plan 2. Review LTIs for District DE Committee 	<ol style="list-style-type: none"> 1. Implement in Fall 2024 2. This committee reviews some LTIs on the spreadsheet and commented.
VII. Old Business	Identify Topic of Discussion <ol style="list-style-type: none"> 1. POCR 2. Student survey in Canvas 3. Faculty survey 	<ol style="list-style-type: none"> 1. We're approved for a quality review badge that will be placed in the CVC schedule; Nathan to provide pre- and post-data showing student retention/success. Two Merritt classes were just approved for the CVC exchange. 2. Survey is still open; will report results at next meeting 3. Faculty want more support for students to be prepared for online learning, engaging students online and making instructional materials accessible. Also, want AI training/a policy, training in LTIs, and a Canvas orientation for students. Results to be sent out.
VIII. Announcements	<ul style="list-style-type: none"> • Online Teaching Conference 	Adoria going to represent Merritt at
IX. Adjournment	Meeting adjourned at 10:25 a.m	