

Meeting Minutes

February 8, 2022

9AM/Zoom Room

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)		
	Monica Ambalal (chair)	Frances Moy x
	Adoria Williams (acting chair) x	Patricia Quiroz Santiago x
	Xavier Gomez	Danae Martinez
	Janine Nkosi x	Nghiem Thai
	Monica Landeros x	
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)		
	Thomas Torres-Gil	Denise Richardson x
	Marilyn Varnado x	Feather Ives x
	Nathan Pellegrin	
	Mx. Cooper (Micah) ASMC	

GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 9:08 a.m.	
II. Adoption of Agenda	Agenda was adopted with/without objection. (Identify number in favor, opposed, abstained)	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	Meeting minutes were approved without objection.	Chair – Email to merrittgovdocs@peralta.edu
IV. Action Items/ Presentations	Identify Topic of Discussion 1. List highlights	
V. Standing Items	Assessment/Goals 2. Accreditation 3. Equity 4.	
VI. New Business	Identify Topic of Discussion 5. Replacement options for HonorLock	Adoria: District is going to get recommendations for replacements. Proctorial is one option being considered.
VII. Old Business	Identify Topic of Discussion 6. Editing the End-of-Semester instruction guide 7. POCR updates 8. Old LTIs on Canvas	6. make it to one page, change the red bold for accessibility, test the links to make sure they're still active, test the hyperlinks to make sure they're still active, create a complimentary video to go along with the doc, emphasize that faculty need to change the end of semester dates if they want/need to have access to their Canvas course shells beyond the end of the

	<p>9. PopeTech LTI introduced to Canvas</p> <p>10. Online Equity Trainings</p>	<p>semester, post it on Canvas, post this at the beginning of the semester and maybe right after break (spring break and winter break) when faculty start transitioning to the end of semester.</p> <p>7. Marilyn: 3 courses under review, going to have 2 additional courses ready to submit just in case any of the 3 courses are not approved, we'd still be able to move forward with the process. VP Richardson: No updates yet on funding support, but she will follow-up soon. What's a minimal amount needed to get the process started? If there's two, 3-unit courses with two reviewers, we need \$8,000 minimally. There are nine additional ADA requirements. Feather asked about the timeline and training for the new nine ADA requirements. Ultimate goal is to have more classes that are aligned to the equity rubrics, which includes POCR.</p> <p>9. Faculty are not aware of the old LTIs. We should do outreach to share about the benefits. Maybe IT could send us a list of all the LTIs that are available. Adoria asked for a list in the past but wasn't able to get one. Send a list with a few lines about what each of these are and how they can be used. We should check the availability to make sure they're still available. We can go into settings in Canvas to see the full list of LTIs that are available. We should check to see which ones are going to be available beyond June 2022 and do outreach on those.</p> <p>10. PopeTech LTI was introduced in Canvas to check for accessibility and tell you what needs to be changed. Monica shared that PopeTech is more user friendly than Wave.</p> <p>11. 17 students showed interest, 4 students are signed up so far for Spring 2022.</p>
VIII. Announcements	9. Open comments for FAS and students of Merritt College regarding distance education	<p>A handful of people are doing anti-racism training and will integrate the learnings into their classes.</p> <p>March 15th is the next Flex Day. Adoria volunteered to support w/ library resources.</p>
IX. Adjournment	Meeting adjourned at 9:48 a.m.	

comments related to website: