

Meeting Minutes

November 9, 2021

9AM/Zoom Room

MEMBERS:

VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)		
Monica Ambalal (chair)		Frances Moy x
Adoria Williams (acting chair) x		Patricia Quiroz Santiago x
Xavier Gomez		Danae Martinez
Janine Nkosi x		Nghiem Thai x
Monica Landeros x		
NON-VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)		
Thomas Torres-Gil x		Denise Richardson x
Marilyn Varnado x		
Nathan Pellegrin x		
Mx. Cooper (Micah) ASMC x		

GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 9:02 a.m.	
II. Adoption of Agenda	Agenda was adopted with/without objection. (Identify number in favor, opposed, abstained)	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	Meeting minutes were approved without objection.	Chair – Email to merrittgovdocs@peralta.edu
IV. Action Items/ Presentations	Identify Topic of Discussion 1. List highlights	
V. Standing Items	Assessment/Goals 2. Accreditation 3. Equity 4.	
VI. New Business	Identify Topic of Discussion 3. Website updates a. Adding and deleting materials; what else is needed? 4. Creating Best Practices and Recommendations for Merritt College concerning Distance Education a. Returning in Spring 2022	Notes 3) Suggestion by Cooper related to accessibility of videos on the website. Is there a contract or can a student volunteer to make videos more accessible? Adoria: raised that MC has had a high turnover for webmasters. Mx Cooper will reach out to Henry and Dr. Chavez re: accessible videos and follow-up with the DE Committee. Adoria noted tech issues related to

	<p>b. Ideas and thoughts about how to transition to fully online, hybrid, and hyflex</p>	<p>minutes not being uploaded to the website. Mx. Cooper expressed concern that the issue is long standing. Noted that they had reached out to Henry Mai about the issue.</p> <p>4) Monica L. asked for clarification on the survey sent to students asking about their feedback on the return to campus. Adoria confirmed that the survey is intended to get students input about their preference (e.g. f2f, hybrid, etc.) and needs. Cooper: shared that ASMC is also planning to circulate a student input survey. Asked if it would be helpful to have an ASMC rep work with the committee on the survey. Recommended to have one member of student gov. from each campus as a part of the survey process. VP Richardson: A survey for faculty to assess their level of comfort and needs for Spring 2022. Cooper: ASMC would like to have a copy of the survey findings. Frances: Who should she contact in student government to find out about the survey. Cooper: ASMC VP of Communications, Adam Austin (they/them) is the point of contact, it would be good to reach out right away (ASMCVPCcommunications@Peralta.edu). Also advised CCing (MCooper@Peralta.edu) or VP Hyun Ryu (goldenmacopy@gmail.com). That way, we can smoothly take over for Adam if their availability suddenly drops off. Monica L: Input from chair to have classes back f2f, but raised concerns about health and safety and having small children. Noted the high number of students she knows who have tested positive for COVID. Frances: Wants to do a survey with SAS to find out how many SAS students would feel comfortable taking classes f2f. Find out students' preference (f2f, hybrid, fully online). Brad: Follow the science. There's a lot of nuance. Covid is here to stay. It's going to be endemic. We have to recalibrate. Unless we're going to be University of Phoenix, we have to go back to campus. Take responsibility. We</p>
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		<p>should survey students and faculty but even if the survey majority says not to return to campus, we need to come together as faculty, staff, and students and do what's best. Pointed to data on BIPOC student success versus white counterpart. Need to think about the cost of being online indefinitely. Cooper shared via Zoom chat: "I honestly don't even KNOW how I feel about it. I don't feel safe AT ALL personally, but I'm also desperately struggling to adapt to distance education. There is nothing that makes it harder for me to assess than looking at this through a disability lens." Marilyn: Expressed concerns about forcing people to come back to campus. Noted that for the classes they teach, online teaching is effective. Monica L via chat: "I attended a district strategic planning session (in a district facility) and everyone (15 folks) was cautious." Cooper: Shared that students who are working remotely have expressed being able to stay in school due to online format. Students may have been impacted by lower grades, but online is at least allowing students to remain in school. Recommended dual option. Students can choose to take the class online or f2f. Brad via chat: "I appreciate what you're saying Marilyn, and certainly what works for you works for you. I have had a different experience. The data I refer to was compiled by Nathan; my experience and Marilyn's are both anecdotal, so I think it's important to look at the data across departments in terms of student success, etc." Adoria: HyFlex model is being explored, which is hybrid flexible classes. Adoria: We don't have funding in place for HyFlex. Frances via chat: "I don't think there is one model that works for all students. I believe there is be class options for students and students select what works best for them." Monica L: Here is a link: https://www.insidehighered.com/digital-learning/article/2020/05/13/one-option-delivering-instruction-if-campus-open-all-hyflex. Cooper via chat: "Laney is doing live experiments in classrooms for</p>
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		<p>that idea.” Nathan noted that the push/demand for HyFlex is overwhelming. Putting together a hyflex curriculum is much greater than doing only one model and we need to have the technology in place. Expressed a need to be mindful of faculty labor associated with HyFlex. Shared a link to data: https://www.merritt.edu/institutional-research/wp-content/uploads/sites/362/2021/05/MC-Return-to-Campus-Survey-Summary-DRAFT-5-1-21.pdf. Cooper: Urged that we keep in close contact with ASMC as we continue exploring HyFlex. Brad asked about demographic data related to the report Nathan shared. Nathan: “That information was not collected on the survey.” Cooper shared via Zoom chat: “I’m hopeful folks will keep the Student Governments close during this planning. We have a lot of fundraising power that could be taken to the next next level with more professional organizing and advertising support. I’m sure we would all love to advocate for, and directly fundraise for, the resources to cover the tech needs AND accommodating the Faculty/Classified staff that are asked more of by this approach.” Cooper: Suggestion of an interactive guideline for gender-neutral language/terminology as a best practice.</p>
VII. Old Business	<p>Identify Topic of Discussion</p> <p>5. Electing student representative for Distance Education committee - approval/deny/recommend student for remainder of Fall 2021; considerations for Spring 2022</p>	<p>5) Frances Moy sent a recommendation for a student named Melvin Vierra. Mx Cooper shared about a policy related to student appointments. Added to the Zoom chat: “Brown Act requires chairs to halt proceedings if necessary to confirm policies on the spot. https://www.merritt.edu/shared-governance/participatory-governance-handbook/. VP Richardson: according to the participatory governance handbook Mx Cooper is correct. Adoria: suggested we table the discussion. Mx. Cooper, “a tabling of course is always appropriate too.” Mx Cooper asked if the DE Committee could revisit the discussion from the meeting on 10/12 when policies were shared in the meeting and questioned as to their accuracy. Frances</p>

		<p>offers a suggestion: Cooper to send an email to Monica requesting this item be placed on the next agenda. Asking to “clear up the tenor and remarks” made during the last meeting. Noted that they were a member but not recognized as a member and would like this error to be addressed at the next meeting. Mx Cooper shared via Zoom chat, “Is there an appropriate way to request that we revisit the incident from the last meeting? It was asserted that I was not a member of the board, that I was out of order by pressing for participation, and that this body was not under Brown Act. These matters have since been corrected, by our administration as I understand it. However, there has not been any statement or response on the matter from the parties involved. Given that I faced very harsh behavior and regard, over these assertions that are now confirmed to be false. I was as such, characterized as a disruption and more. Which obviously feels terrible, and leaves those I am working with on this board to assume these overturned assertions were somehow true. I would appreciate a moment taken to remove this gravity cast upon me, my actions, or my role here.”</p>
VIII. Announcements	<ul style="list-style-type: none"> List announcements 	
IX. Adjournment	Meeting adjourned at 9:58 a.m.	

comments related to website: