

Meeting Minutes**September 8, 2022****12:00-1:30 p.m.****Zoom Recording:**

https://us06web.zoom.us/rec/play/vmrs_-5AFbROALG6ULjRueuFBgMR_sLte7dDMOjvQWcT7mGtMU91B8N8zMExz1ui8Gs_--9zAtaZFbsm.s9mvkBN91ggN5lhW?continueMode=true

MEMBERS:

| VOTING | | | |
|-------------------|---|---|--|
| X | Alexander, Alexis (Chair) | | Pantell, Steve (Articulation Officer) |
| | Allen, Rose (Counselor) | X | Peabody, Nathan (Division III Faculty) |
| | Altman, Hillary (Division I Faculty) | | Pharr, Phasasha (Student Services Staff) |
| | Brown, Courtney (Division II Faculty) on sabbatical | X | Thai, Nghiem (Librarian) |
| X | Fitch, LaShaune (Curriculum Specialist) | | Vacant (Student Representative) |
| X | Gonzalez Santana, Isela (Division I Faculty) | | |
| NON-VOTING | | | |
| X | Amboy, Marie (Division III Dean) | | Holloway, Jason (Division II Dean) |
| | Chavez, Lilia (Vice President of Student Services) | | Richardson, Denise (Vice President of Instruction) |
| X | Foster, Chriss (Division I Dean) | | |

GUESTS: Beverly Brooks, Tom Renbarger, Jason Seals, Nathan Pellegrin, Margarita Baez, Loan Nguyen

| AGENDA ITEM | DISCUSSION | FOLLOW-UP ACTION |
|--|---|---|
| 1. Call to Order | Meeting called to order at 12:19 p.m. | |
| 2. Adoption of Agenda | I. Gonzalez Santana moved to adopt the agenda. Seconded. Agenda adopted without objection. | Chair – Send agenda to merrittgovdocs@peralta.edu |
| 3. Review and Approval of Minutes | August 25, 2022 MCCC Meeting Minutes N. Peabody moved to approve minutes. Seconded. Minutes approved without objection. | Chair – Send approved minutes to merrittgovdocs@peralta.edu |
| 4. Curriculum Approvals | Consent Agenda Curriculum Proposals 1) Course Modification – 8 2) New DE Addendum – 2 Regular Agenda Curriculum Proposals 3) New Course – 0 4) Course Modification – 9 5) Course Deactivation – 0 6) New DE Addendum – 8 7) New Program – 0 8) Program Modification – 3 9) Program Deactivation – 0 N. Peabody moved to approve the consent course agenda, regular course agenda and the program proposal agenda. Seconded. Consent, regular course agenda and program proposals approved. | Chair – no action required Specialist – no action required |
| 5. New Business and Urgent Priorities | • none | |

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

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| <p>6. Unfinished Business</p> | <p>Program Updates continue to be a priority</p> <ul style="list-style-type: none"> • Updating Associate degrees (AS and AA) • Updating Associate Degrees for Transfer (ADT) <ul style="list-style-type: none"> ○ Chair Alexander to send deans the update status of ADTs • Updating Interdisciplinary Degrees <ul style="list-style-type: none"> ○ Dean M. Amboy suggested meeting with N. Peabody and F. Ives to discuss Health Sciences degree. She has an agreement with Dean Holloway that even though most of the course requirements are in DIV II, the program should be in DIV III since there is a health emphasis. Since Nutrition is a required course and part of Division III, the program will be assigned to the NUTR department. • Converting certificates of Proficiency to Achievement • L. Fitch to send VPI program status report <p>Program Review- volunteer reviewers needed to validate curriculum section</p> <ul style="list-style-type: none"> • Per Nathan Pellegrin, faculty to submit all program reviews by November 7. MCCC has a two week window to complete curriculum validation, November 9 – 23. Up to MCCC to decide if we are to validate late APUs. <p>Updating the Tech Review assignments</p> <ul style="list-style-type: none"> • Chair A. Alexander presented key points to remember as MCCC members tech review <p>Report of Faculty Senate Meeting</p> <ul style="list-style-type: none"> • Chair Alexander reported to the Faculty Senate on the consultation form, discipline list | <p>Discipline Assignment Updates</p> <ul style="list-style-type: none"> • Chair A. Alexander will find out how data should be collected and will inform faculty of the initiative by presenting at the Council of Department Chairs & Program Directors (CDCPD) meeting. |
| <p>7. Announcements</p> | <ul style="list-style-type: none"> • Jason Seals announced the launching of new course AFRAM 200 • Next MCCC Meeting: September 22, 2022, 12:00 - 1:30 p.m., via ZOOM • Next CIPD Meeting: October 3, 2022, 1:00-3:00 p.m. | |
| <p>8. Adjournment</p> | <p>N. Peabody moved to adjourn. Seconded. Meeting adjourned at 12:57 p.m.</p> | |