

## Meeting Minutes

April 22, 2021

12:00-1:30 p.m.

[Zoom Recording](#)

### MEMBERS:

VOTING			
X	Al-Asad, Muwafaqu (Division III Faculty)		Pantell, Steve (Articulation Officer)
X	Allen, Rose (Counselor)	X	Peabody, Nathan (Division III Faculty)
X	Altman, Hillary (Division I Faculty)	X	Pharr, Phasasha (Student Services Staff)
X	Brown, Courtney (Division II Faculty)	X	Rogé, Paul (Division II Faculty)
X	Fitch, LaShaune (Curriculum Specialist)	X	Thai, Nghiem (Librarian/Chair)
X	Gonzalez Santana, Isela (Division I Faculty)	X	Williams, Adoria (DE Representative)
	Mast, Cory "Buddy" (Student Representative)		
NON-VOTING			
	Amboy, Marie (Division III Dean)	X	Holloway, Jason (Division II Dean)
X	Chavez, Lilia (Vice President of Student Services)		Richardson, Denise (President of Instruction)
	Foster, Chriss (Division I Dean)		

### GUESTS: Matt Witemyre

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 12:08 p.m.	
II. Adoption of Agenda	Agenda was adopted without objection.	Thai – Send to merrittgovdocs@peralta.edu
III. Consent Calendar	Consent calendar was approved without objection: <ul style="list-style-type: none"> <li>• April 8, 2021 MCCC Meeting Minutes</li> <li>• Proposals approved without objection: <ul style="list-style-type: none"> <li>○ Course modification – 8</li> <li>○ New DE addendum – 3</li> </ul> </li> </ul>	Thai – Send to merrittgovdocs@peralta.edu
IV. New Business	<p><b>Curriculum Proposals</b></p> <ul style="list-style-type: none"> <li>• Motion by Altman to approve proposals for 9 new LANHT cannabis cultivation courses with DE addenda and Basic Cannabis Horticulture certificate of achievement was passed unanimously by roll call: <ul style="list-style-type: none"> <li>Al-Asad – Aye</li> <li>Allen – Aye</li> <li>Altman – Aye</li> <li>Brown – Aye</li> <li>Fitch – Aye</li> <li>Gonzalez Santana – Aye</li> <li>Peabody – Aye</li> <li>Pharr – Aye</li> <li>Williams – Aye</li> </ul> </li> <li>• Proposals postponed: <ul style="list-style-type: none"> <li>○ Course modification – 3</li> <li>○ Course deactivation – 2</li> <li>○ Program deactivation – 2</li> </ul> </li> </ul>	

	<p><b>Curriculum Review of Programs</b>  Active courses are now approximately 75% in compliance. MCCC members to shift attention to tech reviewing programs:</p> <ul style="list-style-type: none"> <li>• Associate Degrees for Transfer (ADTs): mandate to review every 5 years; reviewing updated ADTs is top priority</li> <li>• Interdisciplinary Programs: Merritt’s most popular awards; don’t live within one department, consequently not the responsibility of a single department to manage curriculum; Office of Instruction offering stipend to adjunct faculty to update these programs</li> <li>• Conversion of Certificates of Proficiency to Achievement: unit threshold changed from 18 to 16 units; state mandate that Certificate of Proficiency 16 or more units must be converted to new Certificate of Achievement</li> <li>• Curriculum Inventory Inconsistencies: There are serious discrepancies between our local curriculum inventory system and the State Chancellor's Office Curriculum Inventory (COCI); priority to align the CurriQunet and COCI.</li> </ul> <p><b>BCC Early Childhood Education Curriculum at May CIPD</b>  Talks between BCC’s duplication of Merritt’s Early Childhood Education curriculum has reached an impasse. BCC’s proposal is coming back to May 24 CIPD for vote. Please attend this meeting to voice your concerns about the duplication of programs, which would set a dangerous precedent, and to support the CHDEV department.</p>	
V. Announcements	<p><b>Professional Development Opportunities</b></p> <ul style="list-style-type: none"> <li>• <a href="#">2021 Curriculum Institute</a>: July 7-9, \$200 registration District Academic Senate to pay faculty registration fee. Notify MCCC chair if you are interested in attending so that he can provide names to Merritt’s Academic Senate President</li> <li>• Next MCCC Meeting: May 13, 2021, 12:00 – 2 PM; time of this meeting will be extended beyond regular 1.5 hours to approve curriculum</li> <li>• Next CIPD Meeting: May 24, 2021, 1:00-3:00 p.m.</li> </ul>	
VI. Adjournment	Meeting adjourned at 1:38 p.m.	