

Meeting Minutes

March 25, 2021

12:00-1:30 p.m.

[Zoom Recording](#)

MEMBERS:

VOTING			
X	Al-Asad, Muwafaqu (Division III Faculty)	X	Pantell, Steve (Articulation Officer)
X	Allen, Rose (Counselor)	X	Peabody, Nathan (Division III Faculty)
X	Altman, Hillary (Division I Faculty)		Pharr, Phasasha (Student Services Staff)
X	Brown, Courtney (Division II Faculty)	X	Rogé, Paul (Division II Faculty)
X	Fitch, LaShaune (Curriculum Specialist)	X	Thai, Nghiem (Librarian/Chair)
X	Gonzalez Santana, Isela (Division I Faculty)	X	Williams, Adoria (DE Representative)
X	Mast, Cory "Buddy" (Student Representative)		
NON-VOTING			
	Amboy, Marie (Division III Dean)	X	Holloway, Jason (Division II Dean)
	Chavez, Lilia (Vice President of Student Services)	X	Richardson, Denise (President of Instruction)
X	Foster, Chriss (Division I Dean)		

GUESTS: Mary Ciddio, Michael Cooper

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 12:00 p.m.	
II. Adoption of Agenda	Agenda was adopted without objection.	Thai – Send to merrittgovdocs@peralta.edu
III. Consent Calendar	Curriculum Proposals <ul style="list-style-type: none"> • Proposals approved without objection: <ul style="list-style-type: none"> ○ Course modification – 2 ○ New DE addendum – 2 	Thai – Send to merrittgovdocs@peralta.edu
IV. New Business	Curriculum Proposals <ul style="list-style-type: none"> • Proposals approved without objection: <ul style="list-style-type: none"> ○ New course – 1 ○ Course modification – 3 ○ Course deactivation – 12 ○ New DE addendum – 1 ○ New program – 1 • Proposals tabled without objection: <ul style="list-style-type: none"> ○ Course modification – 3 • Proposals postponed: <ul style="list-style-type: none"> ○ Program deactivation – 2 Participatory Governance Input for Educational Master Plan <ul style="list-style-type: none"> • The Institutional Effectiveness Committee (IEC) has requested that MCCC provide input to inform the development of the new Educational Master Plan. 	Thai – Submit committee input through online survey

	<ul style="list-style-type: none"> • Priorities for next five years suggested by members: <ul style="list-style-type: none"> ○ Improve equity of curriculum in terms of accessibility, modality of instruction, and adherence to the Peralta Online Equity Rubric and the OEI Course Design Rubric ○ Continue to prioritize curriculum review compliance ○ Align courses and programs with areas of interest ○ Increase rate of student transfers to CSUs • Resources needed to actualize these priorities include equity training, administrative advocacy for and prioritization of curriculum compliance, and additional compensation for faculty to engage in these activities. <p>Professional Development Opportunities</p> <ul style="list-style-type: none"> • 2021 Career and Noncredit Education Institute April 30 – May 1, \$50 registration fee • 2021 Curriculum Institute July 7-9, \$200 registration fee 	
V. Old Business	<p>Catalog Production Update</p> <ul style="list-style-type: none"> • MCCC volunteers are proofing the second draft, which is due 03/26. Catalog is on track to be published online on 04/13. • The District is purchasing the CurriQunet catalog module for future catalog production. It is critical for the curriculum inventory to be up-to-date as possible to ensure an accurate catalog. <p>Technical Review Check-in</p> <ul style="list-style-type: none"> • Thai used the three tabled proposals to illustrate common areas of concern for tech review of course proposals. 	
VI. Announcements	<ul style="list-style-type: none"> • Next CIPD Meeting: April 5, 2021, 1:00-3:00 p.m. • Next MCCC Meeting: April 8, 2021, 12:00-1:30 p.m. 	
VII. Adjournment	Meeting adjourned at 1:10 p.m.	