

## Meeting Minutes

October 8, 2020

12:00-1:30 p.m.

[Zoom Recording](#)

## MEMBERS:

VOTING			
X	Allen, Rose (Counselor)	X	Murphy, Jon (Division III Faculty)
X	Altman, Hillary (Division I Faculty)	X	Pantell, Steve (Articulation Officer)
X	Al-Asad, Muwafaqu (Division III Faculty)		Pharr, Phasasha (Student Services Staff)
X	Brown, Courtney (Division II Faculty)	X	Rogé, Paul (Division II Faculty)
X	Fitch, LaShaune (Curriculum Specialist)	X	Thai, Nghiem (Librarian/Chair)
X	Gonzalez Santana, Isela (Division I Faculty)	X	Williams, Adoria (DE Representative)
	Mast, Cory "Buddy" (Student Representative)		
NON-VOTING			
X	Amboy, Marie (Division III Dean)	X	Holloway, Jason (Division II Dean)
	Chavez, Lilia (Vice President of Student Services)	X	Richardson, Denise (Acting Vice President of Instruction)
	Foster, Chriss (Interim Division I Dean)		

GUESTS: Ron Moss, Evan Nichols, Jason Seals

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 12:00 p.m.	
II. Adoption of Agenda	Amended agenda was adopted without objection.	Thai – Send to merrittgovdocs@peralta.edu
III. Office of Instruction Updates	<p><b>Department/Division Restructuring</b></p> <ul style="list-style-type: none"> <li>• COSER and HLTED disciplines are moving from Division I to Division III.</li> <li>• EDT discipline is separating from Human Development Department to become a separate department chaired by the DE Coordinator.</li> </ul> <p><b>Winter Intersession</b></p> <ul style="list-style-type: none"> <li>• Per a resolution passed by the District Academic Senate in 2006 and reaffirmed by the Committee in 2018, any course <math>\geq 3</math> units being scheduled for a three-week intersession must be submitted for special review and approval by the Committee before being offered.</li> <li>• EDT 001 and 002 will be offered as late-start, six-week classes, 12/14/20-01/20/21.</li> <li>• There will be no official intersession.</li> </ul>	
IV. Approval of Minutes	September 10, 2020, meeting minutes were approved without objection.	Thai – Send to merrittgovdocs@peralta.edu

V. Consent Calendar	<p>Consent calendar approved without objection:</p> <ul style="list-style-type: none"> <li>• Course proposals <ul style="list-style-type: none"> <li>○ Course modification – 1</li> <li>○ Fee-based course deactivation – 1</li> <li>○ Fall 2020 emergency DE addenda – 118</li> </ul> </li> </ul>	
VI. New Business	<p><b>Curriculum Approval</b></p> <ul style="list-style-type: none"> <li>• Proposals approved without objection: <ul style="list-style-type: none"> <li>○ New course – 2</li> <li>○ Course modification – 12</li> <li>○ New DE Addendum – 9</li> <li>○ Course deactivation – 3</li> <li>○ Program modification – 3</li> </ul> </li> </ul> <p><b>2020-2021 Annual Curriculum Approval Certification</b></p> <ul style="list-style-type: none"> <li>• Thai reviewed Annual Curriculum Approval Certification with MCCC. Requires signatures of College President, Chief Instructional Officer, Academic Senate President and Curriculum Chair. Certification applies to local approval of the following: <ul style="list-style-type: none"> <li>○ Credit courses</li> <li>○ Noncredit courses</li> <li>○ Credit programs (except ADTs and CE)</li> <li>○ Noncredit programs (except CDCP Short-Term Vocational certificates of completion)</li> </ul> </li> </ul> <p><b>APU Validation Rubric and Process</b></p> <ul style="list-style-type: none"> <li>• The curriculum section of completed APUs, which are due on 10/26/20, shall be validated by the Committee according to an established rubric in November.</li> </ul> <p><b>Approval of Proposed Areas of Interest (Meta Majors)</b></p> <ul style="list-style-type: none"> <li>• Motion by Brown to approve Business &amp; Law; Education &amp; Learning Resources; Environment &amp; Sustainability; Healthcare; Liberal Arts &amp; Communication; People, Culture, &amp; Society; Public Safety; and Science, Technology, Engineering, &amp; Math (STEM) as Merritt’s eight Areas of Interest passed unanimously:  Allen – Aye  Altman – Aye  Al-Asad – Aye  Brown – Aye  Fitch – Aye  Gonzalez Santana – Aye  Murphy – Aye  Pantell – Aye  Rogé – Aye  Williams – Aye</li> </ul>	<p>Fitch – Confirm effective dates with ElMasry for curriculum that required COCI revisions</p>

	<p><b>Development of New BP/AP on Credit for Prior Learning (CPL)</b></p> <ul style="list-style-type: none"> <li>• Title, § 55050, was amended in March 2020 to require that the California Community Colleges provide a means for students to earn Credit for Prior Learning (CPL). Colleges and districts must adopt and implement policies to “enable students to obtain credit for validated college-level skills and knowledge gained outside of a college classroom” in a “consistent and equitable” manner by December 31, 2020 (see attached Memo ESS 20-300-001).</li> <li>• Accordingly, Peralta Board Policy and Administrative Procedure 4235 are being revised to comply with the new regulation (see attached drafts). The Committee reviewed the proposed revisions and requested additional information about guidelines and/or rubrics for assessing prior learning.</li> </ul> <p><b>Updating Associate Degrees for Transfer (ADTs)</b></p> <ul style="list-style-type: none"> <li>• Under the Student Centered Funding Formula, colleges earn the most apportionment for student completion of ADTs. The District is supporting the development of new ADTs with faculty stipends.</li> <li>• ADTs must be updated to ensure that adherence to the most current transfer model curricula (TMC) and compliance with C-ID approval.</li> <li>• Status of Merritt ADT updates: <ul style="list-style-type: none"> <li>○ Complete: Mathematics</li> <li>○ In Progress: Economics, Business Administration, Administration of Justice, Nutrition and Dietetics, Communication</li> <li>○ Not Started: Anthropology, Early Childhood Education, Psychology, Sociology</li> </ul> </li> </ul>	<p>Thai – Forward request to CIPD</p> <p>Fitch &amp; Thai – Meet with Dean Foster about needed updates</p>
VII. Announcements	<ul style="list-style-type: none"> <li>• 2020-21 Catalog Supplement has been uploaded to college website.</li> <li>• Technical Review Training postponed until next month.</li> <li>• Next Curriculum Committee Meeting: October 22, 2020, 12:00-1:30 p.m., Zoom</li> <li>• Next CIPD Meeting: November 2, 2020, 1:00-3:00 p.m., Zoom</li> <li>• Flex Day Curriculum/CurriQunet Training Workshop: October 20, 2020, 4:00-5:00 p.m.</li> </ul>	
VIII. Adjournment	Meeting adjourned at 1:32 p.m.	