

Meeting Minutes**January 23, 2020****12:00-1:30 p.m.****Room L-137****MEMBERS:**

VOTING			
	Allen, Rose (Counselor)	X	Fitch, LaShaune (Curriculum Specialist)
X	Altman, Hillary (Faculty)		Pantell, Steve (Articulation Officer)
X	Balukjian, Brad (Faculty)	X	Thai, Nghiem (Chair)
X	Brown, Courtney (Faculty)		[vacant] (Student)
NON-VOTING			
X	Chavez, Lila (Interim Vice President of Student Services)	X	Johnson, David (Vice President of Instruction)
	Foster, Chriss (Interim Division I Dean)		[vacant] (Division III Dean)
X	Holloway, Jason (Division II Dean)		

GUESTS: Kaliya Young (Hamlin)

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 12:00 p.m.	
II. Adoption of Agenda	Agenda was adopted without objection.	Thai – Post on website
III. Consent Calendar	Approval of Minutes <ul style="list-style-type: none"> December 12, 2019, meeting minutes approved without objection. Curriculum proposals approved without objection: <ul style="list-style-type: none"> Course deactivation – 10 Course modification – 14 	Thai – Post on website
IV. New Business	<p>Curriculum Proposals Approved without objection:</p> <ul style="list-style-type: none"> New course – 1 Course modification – 14 DE addendum – 2 <p>Committee Membership</p> <ul style="list-style-type: none"> Xavier Gomez and Elaine Wallace have resigned from the Committee. We thank them for their participation and service. MCCC Chair will request that the Academic Senate appointment faculty to fill vacated seats. <p>AP 4021: Program Discontinuance/Consolidation</p> <ul style="list-style-type: none"> Per title 5, section 51022, of the California Code of Regulations, Administrative Procedure 4021 Program Discontinuance/Consolidation requires 	Fitch – Place on February CIPD agenda

	<p>the College to conduct an annual appraisal of program viability as part of the program discontinuance process.</p> <ul style="list-style-type: none"> • The District has launched the process this semester with the publication of a Program Continuance Appraisal manual, including a data collection form and appraisal rubric, and the following timeline: <ul style="list-style-type: none"> ○ March 1, 2020 – Identify Programs for Consideration of Potential Consolidation ○ April 15, 2020 – Complete Review of Data with Named Parties ○ May 1, 2020 – Make Recommendations Based on Administrative Procedure • The Curriculum Committee has been apprised of its integral role in this process and will work to ensure that: <ul style="list-style-type: none"> ○ The Academic Senate assumes primary responsibility for making recommendations on discontinuance. ○ Any recommendations are based on a balanced and thorough analysis of all established criteria and available data. 	
V. Standing Items	<p>Curriculum Liaisons and Technical Review</p> <ul style="list-style-type: none"> • There are 550 <i>In Review</i> proposals in CurriQunet. • Program technical review training will be conducted before the next meeting. <p>CVC-OEI Improving Online CTE Pathways Grant</p> <ul style="list-style-type: none"> • Rick Ramos to start as consultant in February 2020 to manage project. • Implementation deadline changed to Spring 2021. <p>Guided Pathways Pillar 1: Clarifying the Path Program Mapping Contract Project</p> <ul style="list-style-type: none"> • Irving Chin hired as consultant to create program mapping. 	Thai – Send Doodle poll for date/time of training
VI. Announcements	<ul style="list-style-type: none"> • Next MCCC Meeting: February 13, 2020, 12:00-1:30 p.m., L-137 • Next CIPD Meeting: February 3, 2020, 1:00-3:00 p.m., District Boardroom 	
VII. Adjournment	Meeting adjourned at 1:01 p.m.	