

Meeting Minutes**November 21, 2019****12:00-1:30 p.m.****Room L-137****MEMBERS:**

VOTING			
X	Allen, Rose (Counselor)	X	Gomez, Javier (Faculty)
	Altman, Hillary (Faculty)		Pantell, Steve (Articulation Officer)
X	Balukjian, Brad (Faculty)	X	Thai, Nghiem (Chair)
X	Brown, Courtney (Faculty)	X	Wallace, Elaine (Faculty)
X	Fitch, LaShaune (Curriculum Specialist)		[vacant] (Student)
NON-VOTING			
	Holloway, Jason (Division II Dean)		[vacant] (Division I Dean)
	Johnson, David (Vice President of Instruction)		[vacant] (Division III Dean)
	{vacant} (Vice President of Student Services)		

GUESTS: Carl Ogden

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 12:00 p.m.	
II. Adoption of Agenda	Agenda was adopted without objection.	Thai – Post on website
III. Approval of Minutes	November 7, 2019 Meeting Minutes approved without objection.	Thai – Post on website
IV. New Business	<p>Curriculum Proposals Approved without objections:</p> <ul style="list-style-type: none"> • New Course – 1 • Course Modifications – 11 • Course Deactivations – 20 <p>Tassel Software Program Mapping Project Tassel Software scope of work reviewed by committee members. Feedback included:</p> <ul style="list-style-type: none"> • Brown suggested adding CVS data file as a deliverable and not surrendering ownership of Merritt data to Tassel Software. • Success of project dependent upon faculty involvement. Discussion how to encourage faculty participation: create accountability by revising resolution (consequence of no involvement in mapping project is that new curriculum will not be considered) • Integrating other web platforms (The Hub, College Central) into the project. 	Fitch – Place proposals on December 2019 CIPD agenda

V. Standing Items	<p>Curriculum Liaisons and Technical Review</p> <ul style="list-style-type: none"> • Next FLEX Day will be hosted by Merritt College. • Offer another Curriculum Review Workshop, focusing on programs. • Reviewed how to approve or request changes <p>CVC-OEI Improving Online CTE Pathways Grant</p> <ul style="list-style-type: none"> • Marie Amboy requested extension of deadline for courses to be offered Spring 2021 rather than Fall 2020. • Meeting to review status of Merritt’s action plan 12/2/2019, 12PM, Room Q-311. <p>Guided Pathways Pillar 1: Clarifying the Path Program Mapping Contract Project See above Tassel Software Program Mapping Project</p>	
VI. Announcements	<ul style="list-style-type: none"> • Next CIPD Meeting: December 2, 2019, 1:00-3:00 p.m., District Boardroom • Next MCCC Meeting: December 12, 2019, 12:00-1:30 p.m., L-137 	
VII. Adjournment	Meeting adjourned at 1:05 p.m.	