

Meeting Minutes**October 24, 2019****12:00-1:30 p.m.****Room L-137****MEMBERS:**

VOTING			
	Allen, Rose (Counselor)		Gomez, Javier (Faculty)
X	Altman, Hillary (Faculty)	X	Pantell, Steve (Articulation Officer)
X	Balukjian, Brad (Faculty)	X	Thai, Nghiem (Chair)
X	Brown, Courtney (Faculty)	X	Wallace, Elaine (Faculty)
X	Fitch, LaShaune (Curriculum Specialist)		[vacant] (Student)
NON-VOTING			
	Cifra, Jason (Vice President of Student Services)		[vacant] (Division I Dean)
X	Holloway, Jason (Division II Dean)		[vacant] (Division III Dean)
	Johnson, David (Vice President of Instruction)		

GUESTS: Beth Maher, District Noncredit Coordinator

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Meeting called to order at 12:00 p.m.	
II. Adoption of Agenda	Agenda was amended to remove adoption of October 17, 2019 Meeting Minutes Amended agenda was adopted without objection.	Thai – Post on website
III. Approval of Minutes	Removed from agenda	Thai – Post on website
IV. Unfinished Business	n/a	
V. New Business	<p>Peralta Noncredit Curriculum Development Training presented by Beth Maher, District Noncredit Coordinator. Beth presented and answered questions about noncredit curriculum development. In response to concern about administrative appeals for seemingly indiscriminate creation of noncredit courses and certificates, She stated that noncredit curriculum is a tool for delivering flexible, low-stakes instruction in disciplines where it makes sense. Potential areas for noncredit growth in Peralta include:</p> <ul style="list-style-type: none"> • Bridge Programs – Basic skills, college success, and ESOL • Support Programs – Corequisite English and Math • Mirrored Programs – Career Education (CE) disciplines 	

	<ul style="list-style-type: none"> • Short-Term Vocational Programs – CE disciplines with high employment potential. Beth sees this as an area where the district can establish programs that addresses community needs. <p>Additional Noncredit Curriculum Development Training Chantée Guiney, California Community Colleges Chancellor’s Office Educational Services and Support Specialist, and LaTonya Parker, Academic Senate for California Community Colleges Area D Representative, will give a presentation on noncredit basics, policies, and standards, following the November 4th (CIPD) meeting. All are invited to attend.</p> <p>Standing Items: Curriculum Liaisons and Technical Review Committee Members are to schedule a second meeting with department Chairs by October 31, to offer support for Curriculum Review.</p> <p>CVC-OEI Improving Online CTE Pathways Grant Curriculum development for the CVC-OEI grant has been problematic because of the short one-year timeline, lack of consultation with the Curriculum Committee, and absence of a CE dean and/or project manager. The Curriculum Committee has not been informed about the purpose and scope of the grant, and the Chair’s workload (identifying and tracking courses and certificates involved, training and supporting faculty, and educating and updating Administration on the curriculum approval process) has increased significantly this semester with no commensurate compensation. Four new certificates of achievement need to be approved by the Curriculum Committee on November 7 in order to be effective fall 2020, but none of them are ready for consideration.</p> <p>Discussion: The administration stop “chasing the money” and establish procedures for determining the feasibility of achieving deliverables and outcomes (i.e., infrastructure, leadership/coordination, support, etc.) that should be incorporated into planning before the College applies for any grant.</p>	
VI. Announcements	<ul style="list-style-type: none"> • Next Curriculum Committee Meeting: November 7, 2019, 12:00-1:30 p.m., L-137 • Next CIPD Meeting: November 4, 2019, 1:00-3:00 p.m., District Boardroom 	
VII. Adjournment	Meeting adjourned at 1:30 p.m.	