

**Meeting Minutes**  
**September 16, 2019**  
**12:00-1:30 p.m.**  
**Room L-137**

**MEMBERS:**

<b>VOTING</b>			
X	Allen, Rose (Counselor)	X	Gomez, Javier (Faculty)
X	Altman, Hillary (Faculty)	X	Pantell, Steve (Articulation Officer)
X	Balukjian, Brad (Faculty)	X	Thai, Nghiem (Chair)
X	Brown, Courtney (Faculty)	X	Wallace, Elaine (Faculty)
X	Fitch, LaShaune (Curriculum Specialist)		[vacant] (Student)
<b>NON-VOTING</b>			
	Cifra, Jason (Vice President of Student Services)		[vacant] (Division I Dean)
X	Holloway, Jason (Division II Dean)		[vacant] (Division III Dean)
	Johnson, David (Vice President of Instruction)		

**GUESTS:** Monica Ambalal, Dan Lawson, Carrie Maltsby-Lute

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP ACTION</b>
I. Call to Order	Meeting called to order at 12:00 p.m.	
II. Adoption of Agenda	Agenda as amended to add Curriculum Liaison Check-In under Unfinished Business was adopted without objection.	Thai – Post on website
III. Approval of Minutes	September 12, 2019, meeting minutes were approved without objection.	Thai – Post on website
IV. Unfinished Business	Curriculum Liaison Check-In <ul style="list-style-type: none"> <li>Liaisons shared issues encountered thus far and received clarification on particular questions.</li> </ul>	
V. New Business	<ol style="list-style-type: none"> <li>AB 705 Data Revision Project Proposals <ul style="list-style-type: none"> <li>All active English and Math courses, as well as PHIL 010, were updated to incorporate Course Basic codes 21, 25, and 26 in order to capture data on AB 705 implementation. The updates were approved without objection and will be reviewed by CIPD on October 9.</li> <li>In addition, the following were approved without objection: <ul style="list-style-type: none"> <li>Reactivation – 2</li> <li>DE addendum - 2</li> </ul> </li> </ul> </li> <li>DE Addendum Revision <ul style="list-style-type: none"> <li>Ambalal, DE Coordinator, addressed changes to Title 5 that require the DE addendum to be updated. <ul style="list-style-type: none"> <li>Title 5 regulations on Distance Education (DE) have been amended to require 1) regular and effective contact among</li> </ul> </li> </ul> </li> </ol>	Fitch – Add proposals to October CIPD agenda



	<ul style="list-style-type: none"> <li>• Postponed for further discussion.</li> </ul> <p>5. Guided Pathways Pillar 1: Clarifying the Path</p> <ul style="list-style-type: none"> <li>• A hands-on curriculum review workshop focused on courses may be offered on October 22<sup>nd</sup> Flex Day.</li> <li>• More comprehensive training on program mapping and updating interdisciplinary programs will be considered for January flex day.</li> </ul>	Thai – Discuss workshop with Professional Development Committee
VI. Announcements	<ul style="list-style-type: none"> <li>• Technical Review Training: October 3, 2019, 12:00-2:00 p.m., L-137</li> <li>• Next CIPD Meeting: October 10, 2019, 1:00-3:00 p.m., District Boardroom</li> <li>• Next Curriculum Committee Meeting: October 10, 2019, 12:00-1:30 p.m., L-137</li> </ul>	
VII. Adjournment	Meeting adjourned at 1:30 p.m.	