

**Meeting Minutes****March 28, 2019****12:00-1:30 p.m.****Room L-137****MEMBERS:**

<b>VOTING</b>			
X	Allen, Rose (Counselor)	X	Pantell, Steve (Articulation Officer)
X	Altman, Hillary (Faculty)	X	Thai, Nghiem (Chair)
	Balukjian, Brad (Faculty)	X	Wallace, Elaine (Faculty)
X	Brown, Courtney (Faculty)		[vacant] (Faculty)
X	Fitch, LaShaune (Curriculum Specialist)		[vacant] (Student)
<b>NON-VOTING</b>			
	Hernandez, Christine (Vice President Student Services)	X	Ramos, Rick (Division III Dean)
	Holloway, Jason (Division II Dean)		[vacant] (Division I Dean)
	Johnson, David (Vice President of Instruction)		

**GUESTS:** Monica Ambalal, Matt Witemyre

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP ACTION</b>
I. Call to Order	Meeting was called to order at 12:03 p.m.	
II. Adoption of Agenda	Agenda as amended was adopted without objection.	Thai – Post on website
III. Consent Calendar	Approved without objection: <ul style="list-style-type: none"> <li>February 28 and March 24, 2019, meeting minutes</li> <li>Curriculum proposals: <ul style="list-style-type: none"> <li>Course modification – 1</li> </ul> </li> </ul>	Fitch – Place on April CIPD agenda
IV. New Business	<p><b>Curriculum Proposals</b></p> <p>Approved without objection:</p> <ul style="list-style-type: none"> <li>New course – 1 fee-based</li> <li>Course modification – 28 credit, 1 fee-based</li> </ul> <p><b>2019 Curriculum Institute</b></p> <p>The Academic Senate will fund the registration for three faculty members to attend the Curriculum Institute at Hyatt San Francisco, July 10-13.</p>	Fitch – Place on April CIPD agenda
V. Old Business	<p><b>Online Class Caps</b></p> <p>Class caps for DE courses must be the same or less than the class caps for their face-to-face counterparts.</p> <p><b>Other Distance Education Considerations</b></p> <p>DE Coordinator Ambalal discussed various DE matters including faculty preparation for online instruction and the college DE plan.</p>	

	<p><b>2019-2020 Catalog Update</b>  All catalog updates have been submitted to the designer to incorporate into the first draft.</p>	
VI. Standing items	<p><b>Guided Pathways Pillar 1: Clarify the Path</b>  Postponed due to lack of time.</p>	
VII. Announcements	<ul style="list-style-type: none"> <li>• Next CIPD Meeting:  April 8, 1:00-3:00 p.m.</li> <li>• Next Curriculum Committee Meeting:  April 11, 12:00-1:30 p.m.</li> </ul>	
VIII. Adjournment	<p>Meeting adjourned at 1:28 p.m.</p>	