

**Meeting Minutes****October 11, 2018****12:00-1:30 p.m.****Room L-137****MEMBERS:**

<b>VOTING</b>			
X	Allen, Rose (Counselor)	X	Najem, Ruhina (Vice Chair)
	Altman, Hillary (Faculty)	X	Pantell, Steve (Articulation Officer)
X	Balukjian, Brad (Faculty)	X	Thai, Nghiem (Chair)
X	Brown, Courtney (Faculty)		Wallace, Elaine (Faculty)
X	Fitch, LaShaune (Curriculum Specialist)		[vacant] (Student)
<b>NON-VOTING</b>			
X	Black, Anita (Interim Vice President of Instruction)	X	Hussain, Syed (Division I Dean)
	Hernandez, Christine (Vice President Student Services)	X	Ramos, Rick (Division III Dean)
X	Holloway, Jason (Division II Dean)		

**GUESTS:** Jennifer Briffa, Sheila Metcalf-Tobin

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP ACTION</b>
I. Call to Order	Meeting was called to order at 12:03 p.m.	
II. Adoption of Agenda	Agenda was adopted without objection.	Thai – Post on website
III. Consent Calendar	<b>Curriculum Proposals</b> Approved without objection: <ul style="list-style-type: none"> <li>• Course modification – 4</li> <li>• Course deactivation – 107</li> </ul>	Fitch – Place proposals on December CIPD agenda
IV. Standing Items	<b>Guided Pathways Pillar 1: Clarify the Path</b> Thai provided update on faculty response to program mapping template.  <b>Training on Credit Hour/Unit Calculations</b> Thai distributed CCCCCO units/hours worksheets and walked members through calculations.	
V. New Business	<b>Curriculum Proposals</b> Approved without objection: <ul style="list-style-type: none"> <li>• New course – 1</li> <li>• Course modification – 9</li> <li>• DE addendum – 2</li> <li>• Program deactivation – 4</li> </ul> <p>Motion to extend meeting to 2:00 p.m. was approved without objection.</p> <p><b>Program Review Validation</b> The Committee will participate in the validation of the curriculum section of submitted program reviews.</p>	Fitch – Place proposals on December CIPD agenda

	<p><b>Short-Term Courses</b> Postponed due to lack of time.</p>	
VI. Announcements	<ul style="list-style-type: none"> <li>• Next CIPD Meeting: Monday, November 5, 1:00-3:00 p.m.</li> <li>• Next Curriculum Committee Meeting: Thursday, November 15, 12:00-1:30 p.m.</li> </ul>	
VII. Adjournment	Meeting adjourned at 1:30 p.m.	