

Curriculum and Instructional Council (CIC)

MEETING MINUTES

September 22, 2016 1:30-3:00 p.m.

S 434 – Science Building Conference Room

PRESENT:

VOTING MEMBERS:	
X McCray, Arja (Chair, Faculty Representative)	Brown, Courtney (Faculty Representative)
X Allen, Rose (Counselor)	X Wallace, Elaine (Faculty Alternate Representative)
Pantell, Steve (Articulation Officer)	Vacant (Student Representative)
X Coleman, Clifton (Curriculum Specialist)	
NON VOTING MEMBERS:	
X Jeffrey Lamb (Vice President of Instruction)	Delia, Rosemary (Dean)
Brown, Siri (Dean)	Kunkel, Robbie (Dean)

ABSENT: Steve Pantell, Clifton Coleman, Jennifer Shanoski, Tatiana Ochoa, Brenda Perez, Rosemary Delia, Elaine Wallace, Tina Vasconcellos

GUESTS: Mary-Louise Zernike, Sean Gascie, Inga Marciulionis, Jason Seals

AGENDA ITEM	DISCUSSION	FOLLOW-UP/ACTION
1. Call to Order	Meeting called to order at 1:35PM	
2. Agenda	Agenda approved with revision. 4c was moved to 4a. 4ab became 4bc.	MOTION: <i>Approved by consensus.</i>
3. Minutes of Prior Meetings	No minutes to review	MOTION:
Program Changes/Adds; Course Changes- Catalog Changes; Course Changes-Non-Catalog Changes; Deactivations	See attached. Math 240 tabled due to questions regarding the lecture/outside of class hour ratio and unit value. Is the elimination of 2 homework hours/addition of 1 lecture hour justified? What will be taught in that hour? Are we awarding students enough credit? Course was also missing assignment example and explanation for offering in a 6 week period. PARLG course proposals were tabled due to confusion regarding the requisites and course patterns. The DE addendums were approved. AFRAM and KIN courses were tabled because requested revisions from tech review had not been made.	
Other Topics – a. Substandard proposals b. Approving large quantities of SLO updates c. Status of curriculum updates d. Membership	Tabled due to time.	

1. Next Meeting Date	October 13, 2016	
2. Adjournment	The meeting was adjourned at 3:05 p.m.	

MISSION STATEMENT

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

To accomplish its Mission, the college provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer, and develop the skills necessary to complete their educational goals.