

Curriculum and Instructional Council (CIC)

**MEETING MINUTES**

November 13, 2014, 1:30-3:00 p.m.

R29 Teaching and Learning Center

**PRESENT:**

<b>VOTING MEMBERS:</b>	
X McCray, Arja (Chair, Faculty Representative)	X Rivas, Mario (Faculty Representative)
X Allen, Rose (Counselor)	X Shanoski, Jennifer (Faculty Representative)
X Elliott, Ann (Vice Chair, Faculty Representative)	Vacant (Student Representative)
X Pantell, Steve (Articulation Officer)	
<b>NON VOTING MEMBERS:</b>	
Bugg, Elmer (Vice President)	Mansur, Ahmad (Dean)
X Black, Anita (Dean)	X Coleman, Clifton (Minute Taker)

**ABSENT:** Elmer Bugg, Ahmad Mansur

**GUESTS:** Margaret Dixon, Charity Clay, Chris Grampp, Barbara Dimopoulos, Ron Nelson, Christine Olsen

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP/ACTION</b>
<b>1. Call to Order</b>	Meeting called to order at 1:30PM.	
<b>2. Agenda</b>	Reviewed meeting agenda.	<b>MOTION:</b> Approved by consensus
<b>3. Minutes of Prior Meetings</b>	Reviewed September 25, 2014 and October 9, 2014 minutes.	<b>MOTION:</b> Approve Sept 25 minutes -Approved by consensus  Approve Oct 9 minutes -YAY: A. McCray, R. Allen, A. Elliott, S. Pantell -Abstain: J. Shanoski (due to absence on Oct 9)
<b>Program Changes/Adds; Course Changes- Catalog Changes; Course Changes-Non-Catalog Changes; Deactivations</b>	Discussion as to whether textbooks are required on the COR. Due to articulation/possible CCCC approval issues, it was decided that CIC will require at least one representative textbook in the COR. Other materials that do not fit into a CurricUNET text category can go in the supplemental box.	<b>MOTION:</b> CIC will require at least one representative textbook for new courses and any course on the committee agenda for modification.  Approved by consensus  ----- See Attached Course-Program Approvals
<b>1. Next Meeting Date</b>	December 11, 2014	
<b>2. Adjournment</b>	The meeting was adjourned at 3:00 p.m.	

### **MISSION STATEMENT**

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.

To accomplish its mission, the College provides open access to excellent instructional programs and comprehensive support services in a culturally-rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.