

MERRITT COLLEGE
Curriculum and Instructional Council (CIC)
MEETING MINUTES
October 9, 2014, 1:30-3:00 p.m.
R29 Teaching and Learning Center

PRESENT:

VOTING MEMBERS:	
X McCray, Arja (Chair, Faculty Representative)	X Rivas, Mario (Faculty Representative)
X Allen, Rose (Counselor)	Shanoski, Jennifer (Faculty Representative)
X Elliott, Ann (Vice Chair, Faculty Representative)	Vacant (Student Representative)
X Pantell, Steve (Articulation Officer)	
NON VOTING MEMBERS:	
X Bugg, Elmer (Vice President)	Mansur, Ahmad (Dean)
X Black, Anita (Dean)	X Coleman, Clifton (Minute Taker)

ABSENT: Jennifer Shanoski, Ahmad Mansur

GUESTS: Rebecca Shubin, Claudio Duran

AGENDA ITEM	DISCUSSION	FOLLOW-UP/ACTION
1. Call to Order	Meeting called to order at 1:33PM.	
2. Agenda	Reviewed meeting agenda.	MOTION: Approve agenda Approved by consensus
3. Minutes of Prior Meetings	Tabled due to time constraint	
Program Changes/Adds; Course Changes- Catalog Changes; Course Changes-Non-Catalog Changes; Deactivations	Extensive discussion regarding CIS course and COPED course. Edits were made to the CIS courses and COPED course descriptions (see attached).	CIS courses and COPED course were tabled by CIPD. They were re-approved by CIC by consensus with edits to the course descriptions (see attached). All other courses and programs approved by consensus (see attached).
4. Other a. Review of schedule i. Reschedule or cancel Thanksgiving meeting ii. Discuss new 'likely effective terms' based on information received from CIPD b. Curriculum Checklist foe CDCPD c. CIC goals (Dr. Bugg) d. Distance education Course Expectation Letters (Dr. Bugg)	Tabled due to time constraint	

1. Next Meeting Date	October 23, 2014	
2. Adjournment	The meeting was adjourned at 3:00 p.m.	

MISSION STATEMENT

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.

To accomplish its mission, the College provides open access to excellent instructional programs and comprehensive support services in a culturally-rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.