

MERRITT COLLEGE
College Council -- Meeting of the Whole
May 14, 2014, 4:00 p.m., Room R23

Attendees: T. Park, R. Allen, D. Hankins, S. Harding, T. Brice, E. Bugg, T. Henry, A. Elliott, M.L. Zernicke, B. Drazen, N. Ambriz-Galaviz, D. Del Rosario

Absent: M. Zielke, C. Olsen, M. Sealund, A. Trotter, T. Christian, D. Morales, J. Drinnon

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	D. Hankins called the meeting to order at 4:15 p.m.	
I. Action Items/Presentations:		
II. Agenda Review, Changes and Adoption	No quorum present.	
III. Approval of March 26, 2014 Minutes	No quorum present.	
IV. Accreditation Update (Bugg)	<p>E. Bugg shared the following:</p> <ul style="list-style-type: none"> ▪ A Forum was held today to introduce a preliminary draft (rough sketch) of the Self Study. It was a great way to gain feedback. ▪ Currently focused on Standard IIA. Standard III is at the District level. Standard IV is still a skeleton. ▪ Requesting that the Self Study be added to the College-wide Dropbox to have all campus Faculty, Staff and Administrators review it. <p>It was advised to have individuals suggesting changes to the Self Evaluation to place their initials next to their noted changes.</p>	
V. Title III (Brown)	Not present to report.	
VI. Committee Reports		
A) CEMPC (Bugg)	<p>E. Bugg reported the following:</p> <ul style="list-style-type: none"> ▪ Beginning to look at Merritt's Strategic Objectives. Using the District's as a base. Will have the Strategic Objectives finalized by 8/12 to report to the campus on flex days, 8/14 and 8/15. 	
B) Budget (Del Rosario)	D. Del Rosario provided a written report which was shared and has been attached to notes.	
C) Facilities (Drazen)	B. Drazen provided a written report which was shared and has been attached to the notes.	
D) CDCPD (Morales)	D. Morales not present. No written report was provided.	

E) CIC (Elliott)	A. Elliott, Interim CIC Chair, provided the following update: <ul style="list-style-type: none"> Working on completing AS degrees to be submitted to the state (i.e. Math, Psych, CHDEV) Long list of courses stuck in C-Net. T. Park is working with A. Elliott to rectify pending course approvals. 	
F) Technology (Zernicke)	<ul style="list-style-type: none"> M.L. Zernicke provided a written report which was shared and has been attached to the notes. 	
VII. Presidential Updates		
A) ASMC (Christian)	No report provided.	
B) College (Ambriz-Galaviz)	<p>N. Ambriz-Galaviz shared the following:</p> <p>Shared Governance Calendar:</p> <ul style="list-style-type: none"> Calendar was shared and discussed. S. Harding to send to Committee Chairs to obtain feedback by next week. <p>Five Year Construction Plan:</p> <ul style="list-style-type: none"> Plan due by July 1, 2014. Need feedback by June 2014. <p>PASS Proposal:</p> <ul style="list-style-type: none"> Information regarding the Peralta Accountability for Student Success (PASS) Fund Allocation Request was just received in Cabinet. President is taking it upon herself to share with the campus constituency groups. \$613,200 is being allocated to Merritt College. Initiative was presented by the Deputy Chancellor and has gone through the District's governance process. College has until September 2014 to identify how the funds will be spent. The Peralta Citizens Oversight Committee is also reviewing how the dollars are being spent. Two projects are currently pending, Oakland Police Department (OPD) Partnership and the Maximum Achievement Project (MAP). Project Affirm also submitted a draft of their program which requires funding. 	S. Harding to send a draft of the Governance Calendar to all Committee Chairs to obtain feedback by next week.
C) Academic Senate (Park)	T. Park provided a written report which was shared and has been attached to the notes.	
D) Classified Senate (Hankins)	<p>D. Hankins shared the following:</p> <ul style="list-style-type: none"> On May 30, 2014 the Classified Senate will be hosting an Appreciation Event for all Merritt Classified Staff. Elections began this month for new officers. A new team should be in place by June 2014. 	

VIII. Upcoming Events/Announcements		
<ul style="list-style-type: none"> ▪ Annual Student Scholarship Awards Banquet ▪ EOPS/CARE/CalWORKS 14th Annual Student Awards Luncheon ▪ 2014 African/African-American Graduation ▪ Puente End of the Year Completion Ceremony Dinner ▪ PAC Graduation ▪ Merritt's Commencement Ceremony ▪ RN Pinning Ceremony ▪ Microscopy Program Graduation 	D. Hankins read off the events listed on the agenda.	

SH
9/24/2014



MERRITT COLLEGE
Report From College Budget Committee
Meeting held on May 14, 2014 3:00 p.m., Q218

- **Peralta Accountability for Student Success (PASS)**

**Concerns were raised by the members of the budget committee regarding a fair process and involvement of the Budget Committee in the allocation process or review process.
No motion was made**

- **Integrated Budget Planning/Student Learning Outcome**

Confirmation of the budget process that 80% of the funds spent were budgeted and 20% in the reserves.

- **Accreditation Report (Dr. Elmer Bugg)**

The committee members were given an update of the accreditation process.

- **Calendar for Next Year – meeting every third Wednesday to start in August and the last meeting will abide with master calendar.**

Written Update to College Council for May 14, 2014 Meeting

CFC Meeting Date: Tuesday April 29, 2014

Committee: Facilities

Submitted by: Brock Drazen

Please reference below updates:

- A report is due to the state in July, 2014 on Merritt's 5 year facilities plan
- President Ambriz-Galaviz attended and discussed the possibilities including A and D buildings after Allied Health building is on line.
- Solar panel weed removal is in progress.
- The LED lighting upgrade is in progress with 'visible' change in the 'A' courtyard and hallways at night
- Dr. Bugg attended and encouraged the committee to contribute significantly to Standard III B (Physical Resources) due by end of summer.
- The district facilities committee through the office of Dr. Ikharo is still seeking a budget line with funding for maintenance and repairs district-wide.

Merritt Technology Committee

May 14, 2014

Updates

In April, the Merritt Technology Committee reviewed their bylaws and suggested changes, almost exclusively in the membership requirements. The intent is to ensure a quorum so business can get done more efficiently. The suggested changes met with some resistance when brought to the senate, mostly because some faculty were uncomfortable with the ratio of faculty to classified. The committee will re-look at the ratios in early fall.

The committee also prioritized recommendations for technology if district funds do become available, as suggested at the district technology meeting(s) there may be up to \$100,000 available to Merritt. The top three items were:

- 1) Budget line item for information technology (campus IT)
- 2) Webmaster/trainer position
- 3) Uninterruptible power supplies for mission critical campus servers

The committee is very concerned that there is no uninterruptible power source to the campus. Back up plans are not currently in place; that is why we had the computers go down in early April for several hours. Calvin was not aware of this issue and will follow up on the district level.

Academic Senate Report for May 14, 2014 College Council meeting

The followings are the Academic Senate reports.

- 1) The Curriculum and Instructional Council (CIC) issues
 - Ann Elliott is elected as the interim CIC Chair and Jennifer Shanoski is elected as the interim Vice Chair by the CIC until June 30, 2014. Their reassigned time for the rest of Spring and Summer 2014 will be discussed/allocated soon.
 - They need to have CurricuNet Training and needs stipend for the facilitator.
 - Ann Elliott, Jennifer Shanoski, Dan Lawson, Tae-Soon Park will be attending the Curriculum Institute in July 10-12, 2014 in San Jose.
 - Merritt needs to submit new Associate Degrees for Transfer (ADT) in Psychology, Child Development, and Math to the State in June 2014.
 - A motion was passed regarding CurricuNet Meta vs Taskstream
 "The Merritt College Academic Senate (MCAS) resolves that the decision to adopt CurricUNET-META be delayed until there is input, conversation, and approval at all colleges by the appropriate stakeholders including assessment coordinators and college Academic Senates."

- 2) Department Chairs Election will be closed today. (voting period: 5/1/2014 - 5/14/2014)
 - Final selection will be made by the President of the College after review by the appropriate division administrator and Dean. If the President does not select the person, the department faculty may select another faculty member who shall be appointed. (PFT Contract Article 14, and Appendix 16)
 - Merritt reassigned time allocation is 2.84 FTEF (keep 2 decimal places) for 2014-2015

- 3) Filling the Dean's position(s)
 In the past, the Academic Senate had input on filling interim Dean's position(s).

- 4) Ten (10) different Faculty Senate Scholarships will be awarded at tonight's banquet for Merritt students. A total of \$8,600 scholarships to Merritt College students.
 The Scholarships fund will be coming from the faculty dues and family/faculty donations.

FACULTY SENATE SCHOLARSHIP RECIPIENTS 2014

Committee Members: Ann Elliott, Tanya Ilarde, Carlos McLean, Tae-Soon Park, Mario Rivas, Megan Talbot

SCHOLARSHIP	RECIPIENT
Eve St. Martin Wallenstein Scholarship	Marisela Ochoa
Norbert S. Bischof Memorial Scholarship	Huan Li
Carola Thompson-Bowers Memorial Scholarship	Paul Martinez
Douglas R. Baugh Memorial Scholarship	Mariela Salcedo
John F. Summersette Award	Mariela Salcedo
Courage & Perseverance Award	Ana Peña
Courage & Perseverance Award	Travail Robertson
Strong Start: First –Year Student Scholarship	Denysa McMillian
Career & Technical Education Student Scholarship	Herman Roque
Aristotle Award (4.0)	Kathleen Olbekson
Jose Peña Memorial Scholarship	Arthur Agustin
Jose Peña Memorial Scholarship	Mayerling Castillo

- 5) Teaching faculty Grade Rosters are due by Monday, June 2, 2014

6) Siri Brown (Spring 2015) and Isela Santana (Fall 2014) will be on sabbatical leave for 2014-2015.

Thank you.

Tae-Soon Park
Academic Senate President