

MERRITT COLLEGE
Minutes of the College Council Meeting
December 10, 2014, 4:00 p.m., Room R23

Attendees: T. Park, A. Trotter, R. Allen, S. Harding, D. Hankins, T. Brice, A. Cedillo, A. Mansur, J. Drinnon, L. Willis, M.L. Zernicke, B. Drazen, N. Ambriz-Galaviz, D. Del Rosario

Absent: C. Olsen, M. Sealund, W. Karim, E. Bugg, T. Christian, A. Jackson, A. McCray

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	D. Hankins called the meeting to order at 4:06 p.m.	
I. Action Items/Presentations: <ul style="list-style-type: none"> • Approval of Revised MTC By-Laws • Approval of PDC By-Laws • Budget Presentation 	<p>MTC By-Laws M/S/P (Park/Drinnon) to approve revised MTC By-laws. R. Allen, L. Willis, T. Brice abstained.</p> <p>PDC By-Laws M/S/P (Drinnon/Park) to unanimously approve the revised PDC By-Laws.</p> <p>Budget Presentation PowerPoint presentation was not made. Request for presentation specific to Department Chairs. Presentation to be re-directed to CDCPD or provided on Flex Day. Presentation should focus on the supply budget and not the budget in total. Below are highlights of the discussion held regarding the budget:</p> <ul style="list-style-type: none"> ▪ Need to show transparency. ▪ CBC discussed the budget process at today’s meeting. ▪ Unclear on how decisions are reached. ▪ Lottery funds were just posted. ▪ Division Deans and VP’s meet with Business Manager who then meets with the President to plan the budget. ▪ Deans are key in communicating the budget to the Department Chairs and Program Directors. An absent Dean affects that communication process. ▪ Departments are not receiving equal dollars. ▪ Remaining balance in supply budgets to be supplied and reviewed in February. ▪ APUs and Assessment are vital to the budget process. 	
II. Agenda Review, Changes & Adoption	M/S/P (Willis/Park) to unanimously approve the agenda with the removal of the Budget Presentation.	M/S/P (Willis/Park) to unanimously approve the

		agenda with the removal of the Budget Presentation.
III. Review & Approval of September 24, 2014, October 22, 2014 and November 19, 2014 minutes.	Deferred to the January 2015 meeting.	Minutes from September through November to be reviewed and approved at the next CC meeting in January 2015.
IV. Accreditation Update (Ambriz-Galaviz)	The following was addressed by N. Ambriz-Galaviz: <ul style="list-style-type: none"> ▪ Assessment is weak. Need volunteers to assist in the work required to improve our numbers. ▪ Several items need to be addressed before the visit such as the Integrated Planning and Budgeting Process Flow Chart. ▪ Team visit is scheduled for March 9-12, 2015. 	
V. Upcoming Events/Announcements		
▪ Holiday Closure	PDC holding a special meeting on December 15, 2014 to finalize the Spring 2015 Flex Day Schedule. Not many workshop proposals have been received. Opportunities are available.	
	Adjourned @ 5:07 p.m.	

SH
1/28/2014