

MERRITT COLLEGE
Minutes of the Classified Senate Meeting
November 28, 2016 1:30 p.m. to 3:00 p.m., L-137

Attendees: WKarim, RPerez, MBull, MPerez, WJohnson, CVictorian, MRubio

Absent: JSaleh, ENery

Guest:

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	Called to Order at 13:43	
I. Review & Approval of Agenda	The agenda was reviewed and approved.	
II. Action Items/Presentations	None	
III. Review and Approval of Minutes	Tabled	M Perez will forward previous revised minutes to MBull for posting online. W Karim and W Johnson will complete Johnson's minutes and forward them to M. Bull for posting.
IV. President's Report (Karim)	<p>President Burns wants all governance committees to have their minutes online by Friday. If minutes are not approved, post your unapproved version.</p> <p>Leadership Council</p> <ul style="list-style-type: none"> • Communication on campus • It should only take 48 hours to answer emails even if you don't have an answer, let the recipient know you have read and acknowledged their email. <p>• task force reports</p>	<p>.</p> <p>Survey results will be sent to senators for decision on training to be held.</p>

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

To accomplish its mission the College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.

Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	Leadership meeting of college president, ASMC, Faculty & classified senate presidents meets every 3 rd Friday of month	
V. Governance Reports	Gov. reports tabled	
VI. Fundraising Report (Saleh)	ideas	
VII. PIO's Report (Bull)	PIO and treasurer tabled	
VIII. Announcements		
	The meeting was adjourned at 3:09	

Initials of note taker: WBJJ

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