

MERRITT COLLEGE
Minutes of the Classified Senate Meeting
July 9, 2014, 1:30 p.m., R112A

Attendees: Timothy Brice, Stefanie Harding, Waaduda Karim, Molly Sealund, Kinga Sidzinska, Nghiem Thai, Charlotte Victorian, Denise Woodward

Absent: Doris Hankins, Ron Perez

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	The meeting called to order at 1:38 p.m.	
I. Agenda Review/Changes/Adoption	<p>The agenda was reviewed and approved with the following change:</p> <ul style="list-style-type: none"> • Action Items will now be placed at the top of the agenda. <p>It was suggested by Sealund that Brice serve as Hankins substitute until her return.</p> <p>Thai brought to the Senates attention the missing action item to discuss the Resource Request List.</p>	<p>Agenda was unanimously approved.</p> <p>Senate unanimously approved Brice serving as Hankins substitute until her return.</p> <p>The Resource Request List will be placed under action items on the next agenda.</p>
II. Approval of Minutes: June 18, 2014	It was suggested that approval of the June 18 th minutes be deferred to the August meeting due to the number of corrections/clarity needed to approve.	
III. MCCS Flex Day Activity – 8/13/14	<ul style="list-style-type: none"> • Harding discussed the MCCS planned activity with the College President. • Merritt College t-shirts were purchased by Harding for each senator to show unity. Senators agreed to have the t-shirts screen printed with Classified Senate on the back. Senators to reimburse Harding for the cost. • The Classified Flex Day activities include a Who’s Who Classified Bingo and a discussion and sign-up for shared governance participation. • It was suggested that hourly classified also be invited to participate. • A flyer highlighting the activity should be created, emailed and distributed to increase participation. • Signs announcing department closure must be posted prior to the event to give students ample warning. <p>Harding announced the Travel Request Form training on</p>	<p>Senate unanimously approved to reimburse Harding for the cost of the screen printing.</p> <p>Harding to generate a list of classified hourly hired for this academic year.</p> <p>Thai agreed to assist in creating flyer and closure signs.</p>

	Friday, 8/15 as part of the Flex activities for the College.	
IV. President's Report (Harding)	<p>a. Strategic Planning Session – Phase I & II An invitation was sent to Senate Officers encouraging participation at these two sessions. Compensation for these sessions will be provided by way of Comp or Overtime. Goal of these sessions is to set the stage for Merritt during the 2014/15 fiscal year.</p> <p>b. Staff Development 4CS is hosting a gathering of the Classified Senates at Skyline College to discuss the following:</p> <ul style="list-style-type: none"> • Administrative Unit Service Learning Outcomes • Writing a Code of Ethics • Equity Planning Participation • State-wide Governance Process Participation <p>Sealund and Harding will be attending event scheduled for 7/17/2014.</p> <p>c. PCS Meeting – 7/17/2014 Chancellor Ortiz will be present to discuss enrollment growth and accountability.</p>	<p>Sealund and Harding to provide report on outcomes of the 4CS event.</p> <p>Thai to attend the PCS meeting on behalf of Harding due to the conflict of the 4CS event.</p>
V. Treasurer's Report (Victorian)	<p>a. Fundraising Ideas Victorian suggested the following ideas to increase funding:</p> <ul style="list-style-type: none"> • Collection of classified dues • Sell World's Finest Chocolate or Beef Jerky • Creating and selling recycled bags with an MCCS logo • Selling Halloween snack bags promoting nutritional eating <p>Potential goal is to have at least three fundraisers within the fiscal year.</p>	Victorian to check with vendors to obtain prices and create outline/timeline for fundraisers.
VI. Union Update	<p>a. Local 39 (Brice) – No update.</p> <p>b. Local 1021 (Sealund)</p> <ul style="list-style-type: none"> • HR has hired a second individual to assist with submitted job re-classifications. • Increase to our dental plan offset by 3.5 furlough days to be taken in July, April, May and June. 	
VII. Announcements		
	Meeting adjourned at 3:08 p.m.	