

**MERRITT COLLEGE**  
**Minutes of the Classified Senate Meeting**  
**November 17, 2015, 1:30-3:00 p.m., L-137**

**Attendees:** Stefanie Harding, Waaduda Karim, Samantha Knappenberger, Ron Perez, Molly Sealund, Kinga Sidzinska, Nghiem Thai

**Absent:** Maria Perez, Jamila Saleh, Charlotte Victorian, Denise Woodward

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	The meeting was called to order at 1:37 p.m.	
I. Review & Approval of Agenda	The agenda was reviewed and approved.	
II. Action Items/Presentations	<p>As the Senate has had difficulty establishing quorums for meetings, attendance records were reviewed. Per the by-laws, which state that “three unreported absences may result in replacement by MCCS,” D. Woodward could be replaced.</p> <p>The following interim appointments were approved until the next elections:</p> <ul style="list-style-type: none"> <li>• Walter Johnson to replace D. Woodward</li> <li>• Samantha Knappenberger to replace N. Thai (due to resignation)</li> </ul> <p>S. Harding indicated that she would continue serving as President for the time being.</p>	M/S/P: Harding/Thai/unanimous
III. Approval of Minutes	The October 20, 2015 meeting minutes were reviewed and approved as corrected.	M/S/P: R. Perez/Sidzinska/unanimous
IV. President’s Report (Harding)	<p>2015-2016 Goals Implementation Plan</p> <ul style="list-style-type: none"> <li>• Postponed until December meeting for greater participation</li> </ul> <p>Follow-Up on Petition to Chancellor</p> <ul style="list-style-type: none"> <li>• Senators concurred that a follow-up communication should be sent to the Chancellor to request a response to the petition.</li> </ul> <p>Topics for December Issue of <i>Classified Voice</i></p> <ul style="list-style-type: none"> <li>• Professional development funding</li> <li>• Accreditation participation</li> </ul>	Harding & Thai shall compose a draft for the next meeting.

AGENDA ITEM	DISCUSSION	ACTION/FOLLOW-UP
	<ul style="list-style-type: none"> <li>• Staffing levels and committee participation over the years</li> <li>• 40 + 1 &gt; 10 + 1</li> </ul> <p>Accreditation Follow-Up Report Compensation</p> <ul style="list-style-type: none"> <li>• All classified co-leads need to submit timesheets for overtime.</li> </ul> <p>Classified Appreciation</p> <ul style="list-style-type: none"> <li>• Senators discussed the possibility of organizing an off-site, after-hours event for all classified (e.g., bowling).</li> </ul>	
V. Shared Governance & Committee Reports	<p>Budget Committee – None</p> <p>College Council – Brock Drazen was elected chair.</p> <p>CEMPC – None</p> <p>Facilities Committee – The facilities master plan needs to be updated and aligned with the educational master plan.</p> <p>Health &amp; Safety Committee – None</p> <p>Technology Committee – The committee is revising its by-laws and reviewing the VoIP implementation process.</p>	
VI. Treasurer’s Report (Victorian)	Postponed due to absence of the Treasurer.	
VII. PIO’s Report (R. Perez)	None	
VIII. Union Report	<p>M. Sealund reported on her participation as a delegate at SEIU 1021 Convention, September 26-27, 2015.</p> <p>Contract negotiations are focusing on staff training, working out of class, and a preferred hiring pool for hourly staff.</p>	
	The meeting was adjourned at 3:08 p.m.	

Initials of note taker: NT