

## Meeting Minutes

### College Facilities Committee Agenda

Tuesday, February 1, 2022

3:00 p.m. – 4:30 p.m.

Zoom URL: <https://cccconfer.zoom.us/j/93975566272>

#### MEMBERS:

VOTING – List full name below (place X in box adjacent to name when present)			
X	Tara Marrero-Classified Co-Chair		Chriss Foster Administration
X	Brock Drazen-Faculty Co-Chair		Patricia Rom Classified
X	Waaduda Karim Classified	X	Tony Powell Faculty
X	Molly Sealund Classified		Lesley Scurry Faculty
X	Garth Kwiecien Administration		
Guests – List full name below (place X in box adjacent to name when present)			
X	Liana Gerardo		
X	BC Hoff		
X	Joan Davis- Notes		

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Called to order at 3:09 pm	
II. Adoption of Agenda	<b>Motion:</b> To approve the agenda as written. Motioned (Sealund), Seconded (Kwiecien) Agenda approved unanimously.	Chair – Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>
III. Approval of Minutes	<b>Motion:</b> To approve the minutes as written (Powell) Seconded (Sealund). Meeting minutes from 12/7/2021 approved unanimously.	
IV. Action Items/Presentations	It was asked if there were a running list of repairs. Yes, the head custodian, Benny has a list as well as BC Hoff. BC Hoff was introduced as the Project Manager for DGS. The current Capital Projects are CDC, Horticulture, Buildout of Building S, Rebuild of F Building and Gym area, Demolition of Building A, Rebuilding of Building D.  <b>Designing an English Department in the S Building:</b> The English department has requested space in the S Building. The department like to have 6 or 7 offices in the S Building. The question was raised if other departments were aware of the option to request space	

	<p>in the S Building. Yes, the original message to the Deans of each department was sent out prior to September 2021.</p> <p><b>Motion:</b> To approve adding the English Department to the build out plan for the S Building, contingent on if it works with the Division 1 space allocation. (Kwiecien). Seconded (Karim) 3 opposed, the motion did not pass.</p> <p><b>Tenant Lease Updates:</b> Latitude has requested to stay until the end of this fiscal year. There was also a request for another year afterwards as well. Latitude will not leave at this time. The request for an additional year impacts our agreement with AIMS. Garth Kwiecien, President Johnson and AIMS will have a meeting to hear their offer and weigh the options of both Schools.</p> <p>Lincoln University has a quote pending, once approved Lincoln will be able to continue for the semester. For the Spring Lincoln would like to use the stadium from 7:30 am to 9:30 am.</p> <p>Roots would like to rent space for FY 2023. Roots is interested in building up the field and have 4 satellite fields around the main field. Roots would like to rebuild the turf. Roots would like to use the field on Sundays and during certain weather. The turf was tested as a safety measure, it was noted that our turf is the oldest installation in the country, it is beyond its usually life. The quote from Field Turf was for \$400,000+ to replace the turf.</p> <p>There's also is interest from Montclair Soccer to rent as well.</p> <p>MLK currently is not paying rent, MLK has been asked to pay \$1500 a month starting February 1. We are currently waiting for MLK to supply an updated agreement.</p> <p><b>Construction Update:</b> A comment needs to be added to all agreements and amendments with regards to limited to no parking in the back lot. CDC will break ground in the spring. Horticulture will also be under construction in the next few months. Parking will not be available next to the Gym, behind the Gym, near the Gym or on the south side of Building A. The C parking lot will now be utilized due to construction.</p>	<p>Garth will notify the English Department as the motion did not pass.</p> <p>Montclair agreement will be discussed at the next meeting.</p> <p>MLK agreement will be discussed at the next meeting.</p>
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V. New Business	<p>Currently there are roofing issues. There are 4 roofs being fixed, Buildings F, D, R and Q.</p> <p>Currently the maintenance projects BC Hoff is working on are:</p> <ul style="list-style-type: none"> <li>D160 cooling unit repair</li> <li>Water infiltration in Building Q</li> <li>Boiling room in Building F</li> <li>Elevator modernization for the campus starts in March</li> <li>Campus wide IDF room assessment</li> <li>Building S tenant improvements</li> </ul> <p>A Temporary repair was made on the sliding gate near the horticulture building. A work order will be sent in to have this repaired.</p>	
VI. Announcements	The next meeting will be held on March 8, 2022.	
VII. Adjournment	Adjourned at 4:30 pm	