

Meeting Minutes

College Facilities Committee Agenda

Tuesday, November 2, 2021

3:00 p.m. – 5:00 p.m.

Zoom URL: <https://cccconfer.zoom.us/j/93975566272>

MEMBERS:

VOTING – List full name below (place X in box adjacent to name when present)			
X	Tara Marrero-Classified Co-Chair		Chriss Foster Administration
X	Brock Drazen-Faculty Co-Chair	X	Patricia Rom Classified
	Waaduda Karim Classified		Tony Powell Faculty
X	Molly Sealund Classified	X	Lesley Scurry Faculty
	Stefani de Vito-Faculty		
X	Garth Kwiecien Administration		
Guests – List full name below (place X in box adjacent to name when present)			
X	President David Johnson	X	Rebecca Uhlman
	Anthony Walker	X	Joan Davis- Notes
	Benny Aranda	X	Henry Mai
X	Glenn VanStraatum	X	Alejandra Cerda
X	Nathan Pellegrin	X	Liana Gerardo
X	Inga Marciulionis	X	Ron Perez
X	Lilia Chavez		

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	Called to order at 3:20 pm	
II. Adoption of Agenda	Motion: To approve the agenda with the removal of action item #5 (Oakland Root Athletic Fields Development Project Proposal). Motioned (Kwiecien), Seconded (Scurry)	Chair – Email to merrittgovdocs@peralta.edu
III. Approval of Minutes	Meeting minutes from 5/4/21 tabled without objection. Motion: (Scurry) Seconded (Kwiecien) to approve minutes as written. Meeting minutes from 10/5/2021 approved unanimously.	Present meeting minutes from 5/4/21. Chair – Email to merrittgovdocs@peralta.edu
IV. Campus Projects Update	Merritt Project Updates- Currently there are several buildings online- Building S, A, horticulture, gym, stadium and the library. We have temporary internet and phone for those building with power.	

	<p>R, Q and P buildings should have power either tomorrow or Thursday. Building D will be offline at least one more week due to water damage.</p> <p>A company came in today to do an assessment of the damage due to the storm.</p> <p>It was mentioned that a request was made to the District to house a substation in building S above ground with a transformer for each building.</p> <p>It was mentioned that there is damage buildings P, Q and R. the estimate for the damages should be received sometime this week.</p> <p>It was mentioned that the solar panels are not used currently in case of an emergency.</p> <p>The drinking fountains are being turned on and the filters are being changed.</p> <p>HVAC-Initial test turned out well. Additional testing will be performed mostly like when we are up and running.</p> <p>The first phase of moving out the temporary trailers will start soon.</p> <p>The construction to the horticulture building, CDC, and the build out of Building S should start early spring of next year.</p> <p>It was asked if there were any questions or concerns for the build out of building S.</p> <p>It was asked if a presentation was given on the build out. Yes, a presentation and walk through was given.</p> <p>It was requested that Local 39 and I.T. should have a look at the information.</p> <p>It was noted that the project is not final at this time it has not passed the governing bodies.</p> <p>The plans were shared on screen.</p> <p>It was mentioned that the S Building space is being designed and built not from our own money.</p> <p>The architect that is being hired is strictly for our space and will be paid from our funds.</p>	
V. Standing Items	<p>Goals</p> <ol style="list-style-type: none"> 1. Have a quorum from every meeting. (50% of voting members) 	

	<ol style="list-style-type: none"> 2. Review, understand and enforce CFC Bylaws. 3. Take minutes every meeting and make sure they are posted to the website. 4. Understand the processes involved in the 5-year facilities master plan. <p>Update the CFC webpage.</p> <p>Review/adopt the CFC Bylaws. https://www.merritt.edu/shared-governance/wp-content/uploads/sites/300/2021/09/Merritt-College-Participatory-Governance-Handbook-Revised-May-2021.pdf</p> <p>Motion: (Scurry) Seconded (Kwiecien) to approve the goals as written.</p>	
VI. New Business	<p>Outside Facility Rentals Update Due to the blackout, we are not able to rent facilities at this time.</p> <p>Montclair Soccer Team- The 2022 field request was received. A bill will be sent for 2021 for the original proposal.</p> <p>Skyline Lacrosse- Tuesday and Thursday was determined to be the best days for the rental.</p> <p>It was mentioned that the attendees for the tennis area are parking in undesignated areas and using the horticulture restrooms.</p> <p>It was mentioned that the Montclair Club appears to be starting earlier than the hours which were agreed-on. The agreed upon hours will be verified.</p>	The agreed-on hours will be verified.
VII. Announcements	None	
VIII. Adjournment	Adjourned at 4:33pm	