



MERRITT COLLEGE

**Minutes of the College Facilities Committee Meeting
December 2, 2014, 3-5pm, Q218**

Attendees: Brock Drazen, Dr. Detie Del Rosario, Molly Sealund, Tim Brice, Patricia Rom, Bill Love, Adrian Jackson

Absent: Ion Henderson, Marlene Hurd,

Guests: Atheria Smith

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
I. Atheria Smith- 5 year plan	<p>Brock Drazen called meeting to order at 3:05pm</p> <p>Atheria discussed the campus 5 year plan and master plan.</p> <p>The 5 year plan needs to include which building will be taking offline when the new building is online. Merritt College will be over built and needs assistance on how to get out of over built status.</p> <ul style="list-style-type: none">• The existing 5 year plan states that a Child Development Center is still a priority.• The D building is not a good building because of the as-built and not having a good conductivity for internet.• Need to work on getting what essential IT equipment is needed in D Building and relocating or making it work in the current location for the future.• The A building is in the worst condition out of all buildings on campus.• District needs to start submitting plans to the state.• Another plan is needed for the Child Development Center. Where to put the center at and which bldg. to take offline.• Repurpose a building that is going off line. The building can be used as a half use and half lease.	<p>5 year plan do to State by July 1, 2015.</p> <p>Create a survey to help voice what the objective of the 5 year plan to find out if staff and faculty agree.</p>

	<p>The master plan needs to be revisited to see what fits and what does not.</p> <ul style="list-style-type: none"> • Another bond is needed to help the college with funds for facility planning. Next Opportunity for bond is in 2016 from a Peralta District perspective. 	
II. Agenda Approval	<p>Tim Brice motioned for approval of agenda and minutes. Dr. Love second approval of agenda and minutes. M/S/P</p>	
III. Use of Buildings A,D & F	<p>Committee scored participants requesting space based on criteria developed and sent out.</p> <p>Scores were recorded:</p> <p>Administrative of Justice Total Score 149</p> <p>Nutrition Total Score 130</p> <p>Martin Luther King Freedom Center Total Score 121</p> <p>Motion made by Tim Brice to table selection of space pending information needed from Nutrition Program.</p> <p>Adrian Jackson second motion. M/S/P</p>	<p>Adrian Jackson asked to move all discussion of who will be awarded space until Feb 3, 2015 meeting so that he can find out the approximate square footage needed and if perishable items are included.</p>
IV. New/Old Business	<p>Dr. Love asked why there is not enough money in parking lot revenue for parking lot renovations if parking fees were supposed to be for renovations.</p> <p>Love request that District informs committee of how much money is in Fund 59.</p>	
V. Adjourn	<ul style="list-style-type: none"> • Meeting adjourned at 4:45pm 	