



MERRITT COLLEGE
Minutes of the College Facilities Committee Meeting
March 11, 2014, 3:00 p.m., Q218

Attendees: Brock Drazen, Dr. Dettie Del Rosario, Molly Sealund, Quintilla Steffani -ASMC Representative, Tim Brice, Patricia Rom,
Absent: Bill Love

Guests: Ron Perez, Alejandra Cerda, Brian Adair, Gary Banks

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	Brock Drazen called meeting to order at...3:05pm	
1. Agenda Approval	M/S/P (Drazen / Del Rosario), to approve the agenda.	M/S/P B. Drazen/ Dr. Del Rosario
2. Approval of (Date) Minutes	M/S/P (Drazen /Steffani) to approve the minutes for February 04, 2014 with corrections.	M/S/P B. Drazen/ Staffani
3. Update on District's 5 year Construction Plan (Artheria Smith)	• Update on District's 5 year Construction Plan not discussed.	

4. Status Update on Solar Panel Project Savings	<ul style="list-style-type: none"> • Savings went to the District not to the campus. Campus has not received any credit for the past five years. • The rebate will be used towards campus repairs needs. Ideally there should be a fund for repairs from the solar panel savings. 	
6. Electric Vehicle Charging Stations	<ul style="list-style-type: none"> • Charles was on campus with vendors. • Committee voted for electric vehicle parking. • There should be poles by the parking lot for ASMC President and for the Classified Senate President. These signs should be charged to "Measure A". 	Action: A work order will be submitted and processed.
7. Reports: Update on construction projects: Science and Allied Health building update Library Update Chilled Water Project Track Update Infrastructure Report D Building stairs Portable ramps C lot cross walks,	Gary Banks reported the following: <ul style="list-style-type: none"> • Library staff will be moving into the library during spring break. • Library would function without IT. There is a switch to support the first floor (down stairs) of the library. • The Science and Allied Health building will be completed by 2015. Therefore the D building will be used for rental of facilities off line with academia. • Division I will not move to the new science building. • Only Division II will move to the new building. • Chilled water system should be completed on April 24, 2014. 	
8. Facilities Master Plan 2015	<ul style="list-style-type: none"> • Access to Fusion • Master plan will be on website. • Committee will find out from the District department of General Services who has access to Fusion. 	Action: P. Rom will get the Facilities Master Plan on website.

10. New/Old Business	<ul style="list-style-type: none"> • A list of facilities needs was submitted by faculty and staff campus wide. <p>Gary Banks reported the following:</p> <ul style="list-style-type: none"> • Bus stop benches are on campus. • Trees near A building need to be replanted. The campus is loosing foil edge and there is a retention pond. There is no standing water. • D Building stairs adjacent to construction site need to be fixed. There is funding to fix the stairs, however the funding needs to be finalized and it needs to go to bid. • There is a lack of heating in the A building. Students are freezing, especially on Saturday morning. There is a need for a new heating system. <p>Molly Sealund reported on the following:</p> <ul style="list-style-type: none"> • Horticulture has a hand on CTE program. The Chancellor should come up with administrative procedure to hire student workers for grounds. 	<p>Action: Gary Banks will ask lighting to reflect side path from A to D building, as well as the D building parking lot.</p> <p>Action: B. Drazen and M. Sealund will take action to collect keys for smart classrooms.</p>
11. Adjourn	<p>Meeting adjourned at... 4:55pm</p>	

Initials of note taker M.P. / March 07, 2014