

MERRITT COLLEGE
Minutes of the College Facility Committee Meeting
September 10, 2013, 3:00 p.m., Q218

Attendees: Dettie Del Rosario, Brock Drazen, Bill Love, Hank Fabian, Molly Sealund

Absent: --

Guests: Norma Ambritz-Galaviz, Tae-Soon Park, Timothy Brice, Felix Smith, Tony Hampton, Patricia Rom, Inga Marciulionis, Christine Olsen, Sadiq Ikharo, Alejandria Tomas, Stacy Thompson, Terrell Hegler.

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
	Meeting called to order at 3:05pm	
1. Agenda Approval	Agenda modified and approved	
2. Approval of Minutes	First meeting of the school year	Need to designate note taker and assure minutes are produced
3. Science and Allied Health Building Update	groundbreaking needs to be moved from Thurs. 10/17 to avoid conflict with Great Shakeout (post meeting moved to 10/18). Gb moved from original date in Sept to await DSA approval of plans. FF&E-furniture architect out for bid. Kitchell is construction company, Gary Banks is project manager. Michael McNabb is moving coordinator. Merritt must purchase its own Cisco switches which may cost 1/2 million dollars. Lighting and accessibility are discussed	Continue to monitor construction and address issues as they arise

4. Workflow Notifications and campus projects update	District is working on providing a website with a master schedule that would display activities, updates and milestones Public notices of construction will flow to campus through business services and Merritt-FAS. Advance notification via CEQA. Sidewalk projects including between E/F and D building, parking lot B work and striping and moving of the nursing portable to Mount Sinai site all happening within a short time frame. The goal with portables is to remove them completely for health reasons. will need new facility master plan by 2015 accreditation visit. Campus overbuilt--discussion regarding A, D and E/F buildings with various opinions regarding each--Keep A because of \$\$ invested already in smart classrooms, heating/cooling projects, Keep D because communications are housed there, keep D as an ancillary community resource and take it off Merritt's books to relieve overbuilt status, new assessment needed. Carpets in Fitness Center to be replaced in next two weeks on an expedited time frame	Monitor for information on website availability. Discover who on campus has access to CEQA. Add agenda item next meeting to consider facility master plan issue.
5. Library Update	chiller project, electrical work and duct cleaning continues. Time frame for move in is an on going discussion	monitor projects to encourage meeting milestones so that traffic flow on campus can return to normal in quad area and Library can re-open as soon as possible given the on going work.
6. Committee Membership	tabled	
7. Review Charge	tabled	
8. Computer refresh	tabled	
9. Track update	Final discussions taking place between Mondo and Peralta regarding construction and performance bond. Difficult company continues to be difficult	Monitor for final approval from Peralta Board
10. New/old business	continue discussion regarding emergency repairs	follow up on \$\$ for campus repairs to emergency situations
	Meeting adjourned at 4:45pm	