

**MERRITT COLLEGE**  
**Minutes of the \_\_\_\_\_ CEMPC Meeting**  
**Wednesday, April 18, 2012**

*The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.*

*To accomplish its mission the College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment.*

*Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.*

Present: Dr. Anita Black, Dr. Eric Gravenberg, Chris Grampp, Carlos McLean, Tae-Soon Park, Dera Williams

Guest(s): Dr. George Herring, Connie Willis, Stacy Thompson

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>FOLLOW UP/ACTION</b>
<b>Review and Approval of Wednesday, April 18, 2012's Agenda</b>	Followed up with a discussion of the composition of the membership. Ms. Black suggested we replace the designated researcher position with another classified voting member, to be appointed on a staggered year with the current representative.	Agenda accepted unanimously.
<b>Review and Approval of Wednesday, February 18, 2012's Minutes</b>	Dera Williams motioned to accept, seconded by Dr. Gravenberg.	Minutes approved unanimously.

<p><b>Projected Reductions AY 2012-13</b></p>	<p>Ms. Willis introduced the proposed budget recommendations, which include the elimination two vacant LVN positions, as well as across the board cuts to most budget lines in Fund 1. Dr. Herring explained the scenario for the proposed cuts if the parcel tax passes in June --- if the parcel tax passes we probably won't have any cuts and may be able to re-fund some things that were cut from the budget last fiscal year. Some discussion of what Fund 1 monies are used for --- non-classroom supplies and equipment. However, the 5-10-15% scenario must be in place so that the college is prepared for the worst case. Points were made that no classified staff positions were cut and that these cuts do not at this time involve further cuts to class offerings.</p> <p>Mr. McLean brought up his concerns about student services (counseling in particular) that is currently being propped up with grant money, and worried about the ability of the very lean counseling group to meet the needs of the students under the new proposed initiatives. Dr. Gravenberg says that this situation is a high priority for the Education Committee, and almost an implied mandate for the college. Dr. Black spoke to the value of going in with the other colleges in the district to solicit additional foundation and grant support, and suggested we resurrect a major grant proposal we worked on last year.</p>	<p>Unanimous agreement to concur with the proposed budget cut recommendation as presented.</p>
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<p><b>Discussion on Direction of CEMPC for AY 2012-2013</b></p>	<p>Student support services are an important piece of meeting student success goals. Dr. Black asked about the possible uses of CTE that haven't been used as yet, such as job placement. Chris Grampp spoke to the value of updating currently offered courses, rather than developing new classes that can't even be offered at this time. Dr. Gravenberg spoke to the development of flexible indices to determine resource allocation. Dr. Black spoke to the value of tracking completion in the CTE programs, as well as getting involved in job placement. Chris Grampp spoke to the survey currently going on in Horticulture going out to 1,000 students this semester.</p> <p>Dr. Black spoke to the necessity of tracking detailed vocational information in order to qualify and fulfill grant requirements.</p>	
<p><b>Accreditation</b></p>	<p>We will need to be at proficiency by the end of Fall 2012, with assessments completed and keyed into Task Stream by early Spring 2013. Suggested that instructors use their finals to analyze their success in evaluating their course effectiveness.</p> <p>Dr. Herring spoke to the necessity of identifying someone to start writing grants. Dr. Black spoke about the opportunity of putting together a Physical Therapy Assistant program, that would work with our existing Allied Health and Physical Education.</p>	
<p><b>Other Items</b></p>		
<p><b>Adjournment</b></p>	<p>Adjourned at 3:02 pm.</p>	