

MERRITT COLLEGE
Minutes of the _____ CEMPC Meeting
Wednesday, December 5, 2012

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society. To accomplish its mission the College provides open access to excellent instructional programs and comprehensive support services in a culturally rich, caring and supportive learning environment. Our purpose is to provide opportunities for lifelong learning, contribute to the economic growth of our communities while assisting students to attain degrees and certificates, earn credits to transfer and develop the skills necessary to complete their educational goals.

Present: Anita M. Black, Tae Soon Park, Jon Drinnon, Chris Grampp, Dera Williams, Carlos McLean, Molly Sealund, Dera Williams, Janet Zepel

Guest(s): Dr. Patricia Stanley, Dr. Stacy Thompson, Dr. Gina LaMonica , Tanya Ilarde

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
I. Approval of Wednesday, December 5, 2012's Agenda	Went straight to item 3 in the interest of limited time.	
II. Approval of Wednesday, November 14, 2012 Minutes	Went straight to item 3 in the interest of limited time.	

<p>III. Review of CEMPC charge via Shared Governance By-Laws</p> <p>a. Academic Senate M/S/P motion to have 6 faculty appointed to CEMPC</p> <p>b. Proposed Change for CEMPC (see attached)</p>	<p>Tae Soon Park moved that we accept the Academic Senate motion to have 6 faculty members on CEMPC, seconded by Carlos McLean, revised to 4 instructional and 2 non-instructional (which includes counseling, librarians, & college nurse) but the specific job titles will not be specified in wording.</p> <p>New language “Based on college data and input from shared governance constituencies recommend periodic and annual institutional priorities to strengthen program practices in order to maintain quality instruction and services and improve student achievement and learning.”</p> <p>Moved to be accepted by Molly Sealund, seconded by Jon Drinnon.</p> <p>Moved to approve changes in composition of classified representation to three representatives appointed by the Classified Senate by Carlos McLean, seconded by Molly Sealund.</p>	<p>Passed unanimously.</p> <p>Passed unanimously.</p> <p>Passed unanimously.</p> <p>Janet Zepel to put together charter and committee composition changes for review of College Council next Wednesday and send to Anita M. Black and cc Judy Bryson.</p>
<p>IV. Accreditation</p>	<p>Discussion delayed until after the Holiday Break when more information will be available.</p>	

<p>V. College Program Reviews</p> <p>a. Resource Allocation Rubric – discuss samples and draft criteria</p> <p>b. Budget Development</p>	<p>Discussion of the various rubrics developed by other community college districts. Looking at the various criteria, Molly Sealund brought up the point allocation for a limited amount of points for health and safety did not reflect the urgency of these items. Chris Grampp asked where information on health and safety items could be accessed. The facilities committee is working on updating this list.</p> <p>Anita M. Black spoke about equipment that is needed and directly impacts student success in the classroom or in student services. Also proposed the possibility of using program updates and curriculum updates as measures of success as a “hammer” for program support. Jon Drinnon spoke to changing the culture so that there is voluntary compliance throughout the college. Chris Grampp mentioned that curriculum updates need to be evaluated in the context of the direction of the department; Jon Drinnon and Anita M. Black mentioned that this information is or should be in the program review or update.</p> <p>Jon Drinnon asked as to the effect that CEMPC can have on the college as a whole. Anita M. Black said that the role of CEMPC is to set the tone and the direction for the college.</p> <p>Dr. Stacy Thompson brought up institutional outcomes, and said it would be a good idea to have the most recent version on a survey monkey, and have that done by flex day with results by our next meeting in February.</p>	
<p>VI. Other</p>	<p>None.</p>	
<p>Adjournment</p>	<p>Meeting adjourned 5:00 pm.</p>	