



MERRITT COLLEGE

COUNCIL OF DEPARTMENT CHAIRS & PROGRAM DIRECTORS

WEDNESDAY, NOVEMBER 5, 2013

3:00 TO 5:00 PM – ROOM R23

AGENDA



1. Call to Order
2. Approval of Agenda (2 minutes)
3. Approval of Minutes (3 minutes)
 - 3.1. October 2, 2013
4. Administrative Introductions and Reports (15 minutes)
 - 4.1. Norma Abriz-Galvaniz, President
 - 4.2. Laurie Silver, Interim VPSS
 - 4.3. Lasana Omar Hotep, Director of Student Activities and Campus Life
5. Office of Instruction
 - 5.1. Accreditation: Committee's Role (15 minutes)
 - 5.1.1. Standard IIA
 - 5.1.2. Review and Identify Task and Timeline
 - 5.2. Annual Program Update (APU) (15 minutes)
 - 5.2.1. Review of information
 - 5.2.2. Budget Development Process
 - 5.2.3. 4 to 6 semester plans
 - 5.3. Faculty Evaluation Update (5 minutes)
 - 5.4. State of the Office of Instruction (5 minutes)
 - 5.4.1. Curriculum Specialist
 - 5.4.2. 48-hour rule
 - 5.5. Faculty Hire Prioritization Document Review (15 minutes)
 - 5.6. SLOAC Status (5 minutes)
6. Other/New Business
7. Announcements
8. Adjournment

Mission

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society.