



**MERRITT COLLEGE**  
**College Budget Committee Meeting**  
**April 12, 2016**  
**1:30 p.m. – 4:30 p.m.**  
**S Building- Room S435**

**AGENDA**

College Budget Committee Members

- Allen, Wise
- Brice, Timothy ✓
- Perez, Maria ✓
- Cedillo, Arnulfo ✓
- Del Rosario, Dettie ✓
- Ilarde, Tanya
- Lawson, Daniel ✓
- Park, Tae-Soon
- Rivas, Mario
- Sidzinska, Kinga ✓
- Victorian, Charlotte ✓
- Willis, Linnea ✓
- Woodward, Denise
- Perez, Ron
- ASMC Student Rep ✓

- I. Review and Approval of Agenda
- II. Review and Approval of Minutes
- III. Proposed Budget Presentations: (2.5 hours)
  - a. SLOAC – Jennifer Shanoski –(5 min)
  - b. Sankofa/Umoja Program – Charity Clay – (5 min.)
  - c. Departmental Budget Presentation:
    - i. President – 15 min.
    - ii. Business Office – 15 min
    - iii. Vice President of Student Services – 30 min.
      - 1. VPSS
      - 2. Special Programs & Grants
      - 3. Campus Life & Student Activities
    - iv. Vice President of Instruction – 15 min
    - v. Division 1 – 15 min
    - vi. Division II – 15 min
    - vii. Dean of Academic Pathways/Grants – 15 min.

IV. New/Old Business – other items for discussion *Adjourn*  
*M/S / MCO*

<b>Budget Committee Meeting Dates</b>	
September 16, 2015	3:00pm – 5:00pm
October 14, 2015	3:00pm – 5:00pm
**November 4, 2015**	3:00pm – 5:00pm
**December 9, 2015**	3:00pm – 5:00pm
**January 28, 2016**	3:00pm – 5:00pm
February 17, 2016	3:00pm – 5:00pm
**March 16, 2016**	1:00pm – 3:00pm
April 13, 2016	3:00pm – 5:00pm
May 11, 2016	3:00pm – 5:00pm

**MERRITT COLLEGE**  
**Minutes of the College Budget Committee Meeting**

April 12, 2016  
 1:30 PM – 4:30 PM  
 S Building – Room S435

**Attendees:** Dr. Dettie Del Rosario, Timothy Brice, Maria Perez, Dr. Arnulfo Cedillo, Dan Lawson, Kinga Sidzinska, Charlotte Victorian, Linnea Willis, Nghiem Thai  
**Absent:** Allen Wise, Tanya Ijarde, Tae-Soon Park, Mario Rivas, Denise Woodward, Ron Perez  
**Guests:** Jennifer Shanoski, Doris Hankins, Tina Vasconcellos, Rosemary Delia, Rachel Antrobus, Simon Cahn, Ann Elliott, Arja McCray, Brenda Perez, Siri Brown, Samantha Kessler, Jamila Saleh, Tara Marro

AGENDA ITEM	DISCUSSION	FOLLOW UP/ACTION
<p>I. Agenda Review and Approval of Minutes</p> <p>II. Proposed Budget Presentations: (2.5 hours)</p> <p>a. SLOAC – Jennifer Shanoski – (5 min)</p> <p>b. Sankofa/Umoja Program – Charity Clay – (5 min)</p> <p>c. Department Budget Presentation:</p> <p>i. President – 15 min</p> <p>ii. Business Office – 15 min</p> <p>iii. Vice President of Student Services – 30 min</p> <p>1. VPSS</p> <p>2. Special Program &amp; Grants</p> <p>3. Campus Life &amp; Student Activities</p> <p>iv. Vice President of Instruction – 15 min</p> <p>v. Division I – 15 min</p> <p>vi. Division II – 15 min</p> <p>vii. Dean of Academic Pathway/Grants - 15 min</p>	<p>Meeting called to order by D. Del Rosario at 3:10 p.m.</p> <p>Agenda approved, approval of minutes tabled.</p> <p>Presentation of each Cost Center Manager follows with their proposed budget. Each cost center came with a binder of their proposed budget, outlining the process that took place, evidence of such process including meeting dates of each department, Division Deans and Vice Presidents.</p> <p>Each committee member has a template of checklist that was required from each cost center to provide during the presentation. The template of checklist contained the following:</p> <p>1. Power Point Presentation</p> <p>2. Name of Presenter</p> <p>3. Summarized Total Budget</p> <p>4. Detailed Budget per Units</p> <p>5. SLO/Assessment/SAO Completed</p> <p>6. Program Review Completed</p> <p>7. Resource Request – Appendix A completed</p> <p>8. Meeting Dates Presented</p> <p>There were 11 Power Point Presentations from each unit.</p>	<p>To be voted on April 13, 2016 meeting.</p>

	<p>They are as follows:  SLOAC – Jennifer Shanoski  Umaja – no show  President – Dr. Norma Ambriz-Galaviz  Business Office – Dr. Detrie C. Del Rosario  Vice President of Student Services, Special Programs &amp; Grants &amp; Campus Life &amp; Student Activities – Dr. Arnulfo Cedillo  Vice President of Instruction – Doris Hankins  Division I – Dr. Tina Vasconcellos  Division II – Dr. Rosemary Delia  Dean of Academic Pathways – Grants – Rachel Antrobus</p>	
<p>IV. New/Old Business – other items for discussion</p>	<p>No new business. Continuation of the meeting scheduled the following day, April 13, 2016 to vote on the budget based on the materials presented.</p>	
	<p>Meeting Adjourned at 5:30 P.M.</p>	



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Rivas, Mario	
Sidzinska, Kinga	
Thai, Nghiem	
Victorian, Charlotte	
Willis, Linnea	
Woodward, Denise	
ASMC Student Rep	
Guest:	
Guest:	
Guest:	
Guest:	

The mission of Merritt College is to enhance the quality of life in the communities we serve, by helping students to attain knowledge, master skills, and develop the appreciation, attitudes, and values needed to succeed and participate responsibly in a democratic society.

