Joining ASMC Inc. Council Policy

Any registered student at Merritt College can become a member of the ASMC Inc. Council. Each of these students will need to maintain eligibility requirements of Title 5, California Education Code §76061 (at least 5 units, and 2.0 GPA) and currently enrolled with the college as their home college.

There will be a reviewal process on how to join the ASMC Inc. Council in the following:

- 1. Each student that is interested should contact the Director of Student Activities and Campus Life if they are interested in joining immediately (with specifics of position if possible).
- 2. The Director of Student Activities and Campus Life will notify the President and Vice President of the interest.
- 3. The President and Vice President will then collaborate on creating a prompted memo to provide to the student and give a deadline; at least three (4) days no more than one (1) week, of when to turn in and the prompted memo answering the question with a minimum of 250 words and a maximum of 500 words, in MLA Format (Times New Roman and 12pt font | We will not require double space), and submitted with a professional headshot.
- 4. If the Student has turned in the memo the President and Vice President will provide to the Executive Committee to read and then pick a day to do an interview with the student.
- 5. The Executive Committee will then forward a recommendation to the ASMC Inc. Council to either approve or deny a student to join the ASMC Inc. Council.

Procedures to follow after:

- 1. If the ASMC Inc. Council approves the student, they will be given access to an ASMC Inc. email and be sworn in by the President or Vice President at the next regular scheduled meeting. Records will be maintained.
- If the ASMC Inc. Council denies the student, they should provide the student some reasons why and notify them they are can still help the ASMC Inc. Council regardless of being an official member. Records will be maintained.