

Bylaw Amendments Policy

Any registered Merritt College student can submit an amendment for the ASMC Inc. Bylaws, this includes official ASMC Inc. Council Members as well. They would need to follow the following:

1. All amendments must have the original language along with the new language submitted together and given to the Student Activities and Campus Life Office for reviewal by the Director and Staff Assistant.
2. This review will be given at least seven (7) days; not including Saturdays, Sundays, or holidays, to be reviewed. Once reviewed the Director will contact and notify the ASMC Inc. Council Member or student of suggested changes, if any.
3. Once changes are made or if there aren't any changes the ASMC Inc. Council will notify the student body of the change(s) and give at least one months' notice of when the student body will be voting on the change to approve or deny.

Procedures to do after:

1. If denied, maintain the records for institutional memory of ASMC Inc.
2. If approved, records will be maintained, and the amendment will be added into the bylaws. The approved amendment will also be evaluated to see if it needs a management policy, if so then an ad hoc committee will be formed to create this policy.