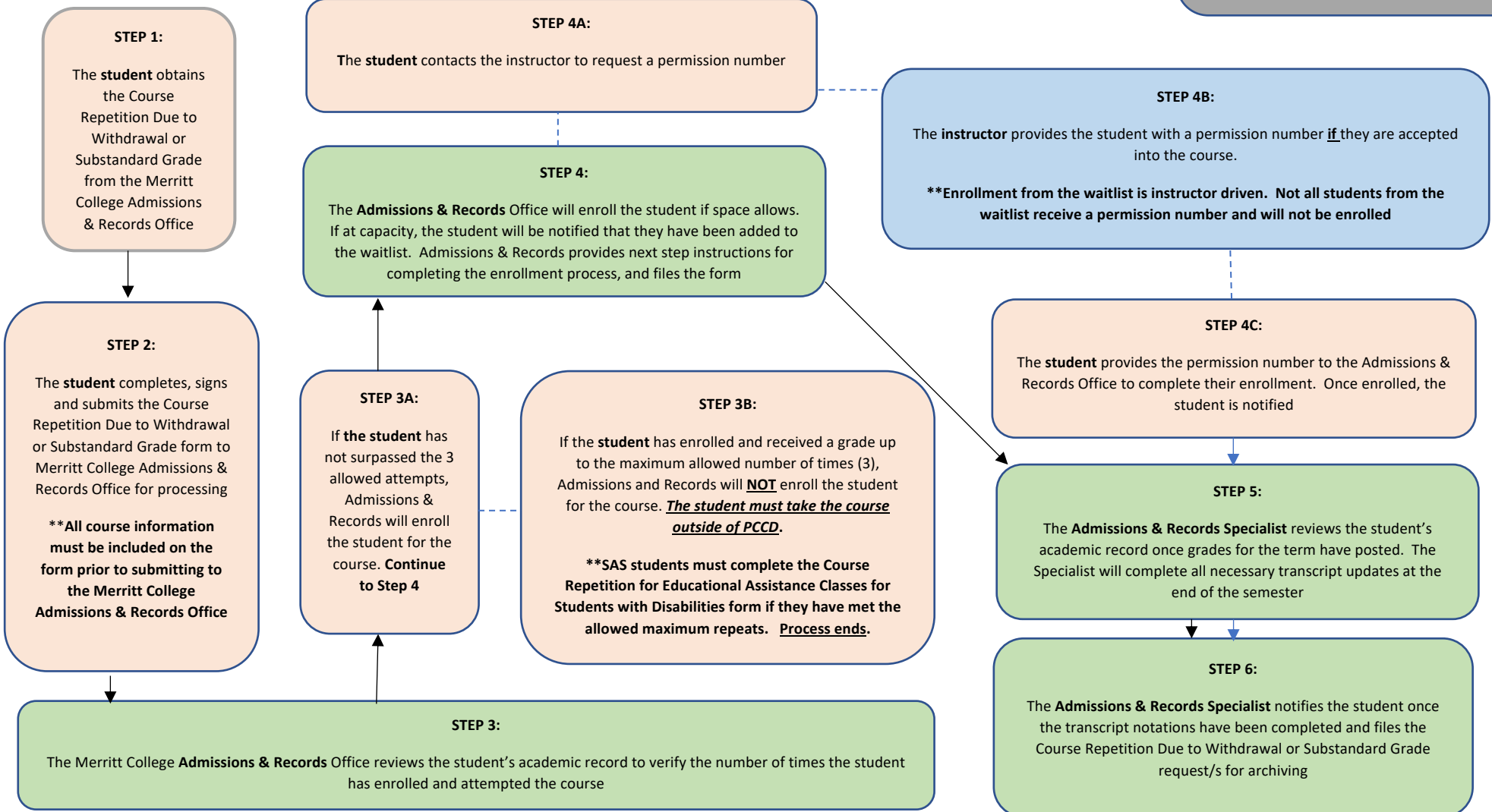




# COURSE REPETITION DUE TO WITHDRAWAL OR SUBSTANDARD GRADE DIAGRAM

**\*\* Point of Reference (A):**  
The black arrow denotes seamless enrollment process. The blue arrows add steps to the completion of the form

**\*\*Point of Reference (B):**  
Students who have enrolled and received a grade of W, D, F, or NP up to the allowed number of times (3 maximum) within the Peralta District will **not be allowed** to enroll for the course and **MUST** take the course outside of PCCD [Title 5, sections 55243 and 58509]



The Course Repetition Due to Withdrawal or Substandard Grade is available through the Merritt College Admissions and Records Office ONLY. Students can request the form by contacting the Admissions & Records staff or by email at [www.Admission.Merritt@peralta.edu](mailto:www.Admission.Merritt@peralta.edu)

**\*\* This request is not available on the Peralta Admissions and Records webpage**  
**\*\*Students can enroll in a specific course a maximum of three times [Title 5, sections 55243 and 58509]**  
**The student can review their class schedule to verify enrollment by logging in to their Student Campus Solutions page**