



Institutional Self-Evaluation Report

Improvement Plans

January 2021

Improvement Plan under Standard I.B. Academic Quality and Institutional Effectiveness (ISER pg. 88)

| Goal | Activities | Responsible Parties | Outcomes |
|---|---|--|---|
| <p>Ensure that College constituents and the general public have access to disaggregated student assessment and achievement data for evaluation and planning</p> | <p>January 2021</p> <ul style="list-style-type: none"> • Flex day workshop on how to locate, retrieve, and use disaggregated data • Publication of recorded workshop and disaggregated data reports on website • Communication of disaggregated data on student outcomes to BOT | <p>President</p> <p>Vice President of Administrative Services</p> <p>Vice President of Instruction</p> <p>Director of Research and Planning</p> <p>Web Content Developer</p> | <p>Merritt Community view, discuss, and effectively use disaggregated data in program reviews & APUs</p> <p>Public has access to Merritt College data</p> |
| <p>Use disaggregated data to inform continuous quality improvement of programs and services to address equity gaps in student learning and achievement</p> | <p>March 2021</p> <ul style="list-style-type: none"> • Flex day workshop on the analysis of disaggregated data on course success, retention, certificate and degree completion, transfer, and employment to identify disproportionately impacted student subpopulations <p>May 2021</p> <ul style="list-style-type: none"> • Spring planning summit presentation on institutional use of disaggregated data for evaluation, planning, and improvement • Incorporation of equity goals into the EMP | <p>President</p> <p>Vice President of Administrative Services</p> <p>Vice President of Instruction</p> <p>Director of Research and Planning</p> <p>Academic Senate</p> <p>Institutional Effectiveness Committee</p> <p>Student Success and Equity Committee</p> <p>Educational Master Plan Taskforce</p> | <p>Increased equity in student achievement for disproportionately impacted populations per 2018-2023 Strategic Goals and 2019-2022 Equity Plan</p> |

Improvement Plan under Standard II.A. Instructional Programs (ISER pg. 130).

| Goal | Activities | Responsible Parties | Outcomes |
|---|--|--|--|
| <p>Prioritize program-level assessment in alignment with student completion goals and Guided Pathways</p> | <p>November 2020</p> <ul style="list-style-type: none"> • Validation of APUs for program-level assessment by SLOAC <p>December 2020</p> <ul style="list-style-type: none"> • Prioritization of resource requests in APUs based in part on assessment <p>Spring 2021</p> <ul style="list-style-type: none"> • Posting of program-level assessments, validated APUs, and resource request prioritizations on website | <p>Academic Senate</p> <p>SLOAC</p> <p>Deans</p> <p>Vice Presidents</p> <p>Budget Committee</p> <p>Facilities Committee</p> <p>Technology Committee</p> | <p>Data that demonstrates students achieve program level goals upon completion of certificate or degree using job placement rates, transfer rates, and exam completion</p> |
| <p>Accelerate ILO assessment</p> | <p>December 2020</p> <ul style="list-style-type: none"> • Identification of two ILOs for assessment in spring 2021 <p>January 2021 (<i>Changed to Feb, 2021</i>)</p> <ul style="list-style-type: none"> • Flex day launch of new ILO assessment cycle <p>March 2021</p> <ul style="list-style-type: none"> • Flex day discussion of ongoing ILO assessment <p><i>Addition: April 2021 Part II – Communication ILO Discussion Follow-up “Teamwork” rubric</i></p> <p>August 2021</p> <ul style="list-style-type: none"> • Flex day presentation on spring 2020 ILO assessment results | <p>Administrators</p> <p>Faculty</p> <p>Classified Professionals</p> <p>Academic Senate</p> <p>SLOAC</p> <p><i>Addition: Accreditation Committee</i></p> | <p>Graduating students have the academic, life and citizenship skills to thrive in work, relationships, and participate in civic society.</p> |

**Improvement Plan under Standard IV.A. Decision Making Roles and Processes
(ISER pg. 232)**

| Goal | Associated Actions with Dates | Person Responsible | Outcome |
|---|--|--|---|
| <p>Empower and enable ASMC to channel student voices through the participatory governance process</p> | <p>By Flex Day spring 2021 - Conduct thorough training for all ASMC members, to include: Roberts Rules, ASMC’s role in participatory/shared governance, PG Membership and leadership responsibilities, and how to run effective meetings</p> <p>Each Fall Flex Day moving forward (beginning with FA 21), provide thorough training for all ASMC members</p> <p>By Flex Day spring 21 - Provide thorough training for ASMC Student Advisor</p> <p>Annually, provide ongoing training for ASMC student advisor</p> <p>ASMC Student Advisor will meet regularly (bimonthly) with ASMC leadership to check-in and hear any ASMC issues or requests</p> <p>ASMC Student Advisor will meet with college leadership on a regular (bimonthly) basis to provide updates and find solutions for any issues reported by ASMC</p> | <p>VP Student Services, Student Services Director, Professional Development Committee, Accreditation Committee</p> | <p>Strong, effective ASMC to engage meaningfully in Participatory Government</p> |
| <p>Implement clear channels of communication for the ASMC leadership to reach out to Merritt students</p> | <p>ASMC Student Advisor will meet regularly (bimonthly) with ASMC leadership to gather information for outreach to Merritt Students</p> <p>ASMC Student Advisor will post ASMC announcements on Merritt College social media (Instagram, Facebook, Twitter) on a weekly basis</p> | <p>Student Activities Director</p> | <p>Enable and empower ASMC to effectively reach out to Merritt College students</p> |