




Spring Assessment - Message from SLOAC

Subject	Spring assessment -Message from SLOAC
From	Heather Casale
To	Merritt-FAS
Cc	Jeffrey Lamb; Rosemary Delia; Siri Brown; Lilia Chavez; Arnulfo Cedillo; Todd Barraza
Sent	Thursday, February 02, 2017 12:07 PM
Attachments	<div> Assessment -Calendar...</div> <div> ASSESSMEN T FULL</div> <div> PLO ASSESSM...</div>

Greetings Merritt Family,

I hope you are all enjoying a wonderful start to the Spring semester. If not, don't fear, summer is only 113 days away!

I'd like to provide you with information and updates on ASSESSMENT on campus:

1. **Now is the time to complete your assessment plans for your SPRING 17 courses! You can:**

- Enter these directly into Taskstream
- Complete the attached Word template and email to mer-sloac@peralta.edu
- Or, request a 1:1 meeting your Division Assessment Coordinator
 - Division I: Ann Elliott or Susan Andrien
 - Division II: Heather Casale
 - Student Services: Marty Zielke

2. REMINDER: It is not too late to submit assessment results and action plans for FALL semester!

3. PLO ASSESSMENT: Per the attached calendar, NOW is the time for programs to be meeting to discuss PLO assessment from Fall, enter these results and develop your PLO PLANS for Spring 17. Once completed, please choose one of the above options to have them documented in Taskstream

4. SPRING 17 ILO ASSESSMENT: This semester we will be assessing the ILO: Computer Literacy across the entire campus (seems relevant given the massive amount of misinformation our students are exposed too, especially now, no?!). While working on your assessment plans please keep this ILO in mind and whether your courses or programs align with it. Keep an out for additional information and an invite to join the ILO luncheon coming from our ILO Assessment Coordinator, the wonderful Laura Forlin.

5. In the absence of Clifton Coleman I would like to thank Dr. Lamb and his team for hustling to find us a replacement, schedule to start 2/10. Additional details and introduction to come soon.

6. And finally, I'd like to invite all faculty, staff, administrators and students to join SLOAC! We really are the best committee on campus! Don't believe me? I dare you to check us out: Join the party every 2nd and 4th Tuesday, 2:00-3:30 in S435.

Additional questions? Check out our website, chock full of tons of resources :

<http://www.merritt.edu/wp/slo/>

Thank you and have a wonderful semester!

Heather Casale, MS, RD, CNSC
Chair, SLOAC

Heather Casale
Division II Assessment Coordinator Meetings
Spring 2017

Spring 2017	WHO	TOPIC	FOLLOW UP
1/27/17	Merritt Campus	Flex Day	Present/discuss ILO findings at SLOAC
Every 2 nd and 4 th Tuesday Standing	SLOAC Meeting	See agendas	
Every 1 st and 3 rd Tuesday	Meet with VPI	Assessment status/updates	
Weekly	Email communication w/faculty	Assessment status, review/feedback of assessments, data entry into TS	
Bi-Monthly standing mtg	Assess specialist/data specialist	Assessment data status	
2/7/17	Dr. Al	Medas 201	He is aware of SLO's due, will f/u if he needs additional help
2/7/17	Ruhina Najem	Medas	Completed all of 201B SLO's for this cycle
2/9/17	Dr. Al	Entered assessment plans for last 2 slos for 201D	He will f/u with me end of semester to enter results/actions
2/9/17	Tara Alliger- Nutr adjunct	Reviewed all SLO's for Nutr 31, entered assessment plans	Will f/u end of semester to enter results/actions.
2/14	Comm	Created spreadsheet of status for all SLO's PLO's	She will f/u with dept for completion

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Division II Assessment Coordinator Meetings
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2/14	Nurs- Mia Kelly	Created spreadsheet of status for all SLO's PLO's	Discussed status w/Mia, she will take back to dept
2/14	SLOAC meeting		See agenda and minutes
2/23	J.Yates	RadSci courses reviewed, identified those needing assessment this semester	She will f/u w/J. Hollister and J.Custard
2/27	VPI, L.Fitch, S.Kessler	Update on assessment status, tracking database, stats	
2/28	CR6 team, VPI	Accreditation response	Team identified and assembled
2/28	SLOAC meeting		See agenda and minutes
3/2	F.Mofidi	Reviewed all Bus courses, entered 4 assessment plans	
3/3	AFR standing meeting	Assessment updates/data	
3/ 4	T.Colsten	Bio and BioSci courses- completed bio from last semester, entered plan for BioSci for this semester	
3/7	VPI- standing meeting	Assessment update	
3/10	AFR standing meeting	Assessment updates/data	
3/17	AFR standing meeting	Assessment updates/data	

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Division II Assessment Coordinator Meetings
Spring 2017

3/21	VPI- standing meeting	Assessment update	
3/21	Dawn Williams	Nurs 260 assessment plans entered	f/u end of semester for results and action plan
3/23	Dr. Al	Check in on status of assessment	f/u end of semester
3/24	AFR standing meeting	Assessment updates/data	
3/14	SLOAC meeting		See minutes/agenda
3/17	S.Kessler	Met to review data for ACCJC annual report	
3/28	SLOAC meeting		See minutes/agenda
3/31	AFR standing meeting	Assessment updates/data	
4/4	VPI- standing meeting	Assessment update	
4/4	Mts w/coordinators, researcher, assess specialist	Plan for assessment week, assign posters	Will create 3 posters for assessment week. See minutes/agenda
4/7	AFR standing meeting	Assessment updates/data	
4/11-4/19	VPI meetings w/dept chairs	Discuss status of dept assessment	
4/17-4/21	Assessment week	Poster presentations, 1:1	

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Division II Assessment Coordinator Meetings
Spring 2017

		support (6 hours)	
4/14	AFR standing meeting	Assessment updates/data	
4/21	D. Edelstein	Bio assessment	Entered plan, will f/u end of semester for results
4/21	AFR standing meeting	Assessment updates/data	
4/25	SLOAC meeting		See minutes/agenda
5/2	L.Bratchett	Complete Nurs assessments	
5/2	S.Rodriguez	History plan entered	Will f/u end of semester for results
4/28-5/5	1:1 mtgs w/VPI and faculty	Provide immediate support to enter assessments	
4/28	AFR standing meeting	Assessment updates/data	
5/5	AFR standing meeting	Assessment updates/data	
5/12	Spring summit	SLOAC presentation	
5/15	ILO luncheon	Discuss results	Present findings at Fall Flex
5/18	D.Williams	Complete Nurs 270 assessment	

Marty Zielke
Student Services Assessment Coordinator Meetings
Spring 2017

SLOAC Time Report Spring 2017

DATE	WHO	TOPICS/ACTIVITY	FOLLOW-UP/ACTIONS
FEB 2017			
02/03	EOPS	Discuss and enter Plan	
02/03	Coun 221	Discuss and enter Plan	
02/05		SLOAC Coordinators meeting	Create handout for Student Services At-A-Glance report
02/09		SLOAC meeting	
02/09	Coun 224	Discuss and enter Plan	
02/09	Coun 24	Discuss and enter Plan	
02/09	Transfer Center	Discuss SLOs	
02/13	Coun 207C	Discuss SLOs	
02/14	CIS 6	Discuss SLOs, agree on #1	
02/14	SLOAC	Coordinators meeting	
02/21	Rlest 2A	Discuss and enter Plan	
02/23		SLOAC meeting	Make changes to At-A-Glance report handout
02/23	DSPS	Discuss and enter Plan	
02/24	Veterans	Discuss and enter Plan	
02/24	FinAid	Discuss and enter Plan	
02/24	EOPS/ CARE	Discuss SLOs and survey	
02/24	SpecProg & Grants	Discuss and enter Plan	
02/24	MEDAS	Review Plan and results. Instructor reports dean did not receive SLOs	
02/27	Coun 207C	Meet w/instructor. Enter Plan and discuss assignments used as Method	
02/28	SLOAC	Coordinators meeting	
MAR 2017			
03/01	DSPS	Review survey w/coordinator	
	Rlest	Compose binder with Taskstream sheets	
03/02	Rlest	Discuss SLOs completion progress w. co-chairs	
03/03	EOPS	Meet w/CARE coordinator. Review data obtained so far and plan on how to tally and present results	
	SpecProg & Grants	Review data obtained so far. Agree on meeting to enter results	
03/07	Rlest	Meet w/Business co-chairs. Enter results for multiple courses	

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Student Services Assessment Coordinator Meetings
Spring 2017

	Health Ctr	Discuss & enter results and action plan	
03/08	Welcome Center	Discuss potential SLOs (planning for Fall 2017). Review data they obtain for foot traffic.	
	CAFYES	Discuss potential SLOs (planning for Fall 2017).	
03/10	Coun 200A	Meet w/instructor to teach how work with SLOs. Discuss and enter plan	
	Coun 200B	Meet w/instructor to teach how to work with SLOs. Discuss and enter plan	
	Coun 203	Discuss and enter plan	
		Meet w/Heather to learn how to access Curricunet	
	Coun 30	Review SLOs w/instructor. Make one obsolete. Course cancelled this semester.	
03/14		SLOAC coordinators meeting	
03/15	Sankofa	Review SLO. Assist counselor design Method (survey).	
03/17	Bus 54	Enter plan and results	
03/20	Biosci	Bioscience dept. meeting. Discuss need to complete SLO assessments; go over basic components of assessment.	
03/24	Rlest 3	Enter results	
	CIS 6	Communication via email and phone with Courtney throughout week. Enter assessment information on Word form.	
03/28		SLOAC coordinators meeting	
	CalWorks	Meet w/coordinator. Enter assessment in Taskstream	
Cont.-	March2017		
DATE	WHO	TOPICS/ACTIVITY	FOLLOW-UP/ACTIONS
03/29	Coun 203	Meet w/instructor. Enter results and action plan in Taskstream	
	DSPS	Meet w/coordinator. Enter results and action plan	
03/30	Bus 76	Meet with instructor, discuss and enter plan, results and action plan	
	CAFYES	Discuss potential instruments to measure learning/services received	
	Coun 200A	Meet w/instructor. Enter results and action plan	

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	Coun 200B	Meet w/instructor. Enter results and action plan	
APR 2017			
04/01		Meet Todd Barraza to learn how to access & Update Google drive document	
04/04		SLOAC Coordinators' meeting – prep for assessment week	
04/05	FYE	Discuss and enter plan for SLOs	
04/06	Sankofa	Enter results and action plan	
04/07	Coun 224	Discuss results an how to document in Taskstream	
04/12	Admissions	Tally and enter results for SLO 2	
	EOPS/DSP S	Meeting to plan poster board	
	FYE	Meeting to discuss poster board and complete it	
04/17	Biosci 8	Discuss and type plan	
04/19	VPSS	Discuss w/Samantha how to move forward withVPSS SAO	
		Provide coverage for SLOAC “Get it Done” and poster board expo	
04/25	Assessment	Discuss and enter plan	
		SLOAC Coordinators' meeting	
MAY 2017			
05/05	CIS	Attend Dept meeting to work on SLOs w/instructors who attended meeting.	
		Follow up with Bus instructor's stipend forms	
05/10	Coun 221	Discuss and enter results	
	Biosci 8	Enter results and action plan	
05/11	Rlest 7&14	Discuss and enter results	
05/13	Biosci 57, 5, 6, 30	Discuss and enter results	
05/15		Prepare stipend requests for Biosci instructors	
05/16	Assessment	Discuss problem obtaining results and how to modify SLOs for 2017-2018	