

Flex Day Workshop Agenda  
August 19, 2016  
Newton Seale Lounge, R110  
10:30 a.m. – 12:15 p.m.

## Pretest

1. Welcome, Acknowledgements
  - a. Goals and Objectives of the Workshop
2. Current AFR Status Update (Dr. Kelly)
  - a. Timeline (D. Truong)
  - b. Review of 4 Critical Institutional Processes
    - i. Student Learning Outcomes (H. Casale)
    - ii. College Educational Master Plan (J. Lamb or M.E. Burns)
    - iii. Integrated Planning and Budgeting (D. Del Rosario)
    - iv. Use of Data in Institutional Planning (A.Cedillo)
3. Overview of What to Expect During the Team Visit (Dr. Lamb)

## Activity

The activity will consist of a roundtable discussion with participants. Facilitators will ask three questions the visiting team might address.

### Activity Facilitators:

- CR1 C. Grampp
- CR2 S. Metcalf-Tobin
- CR3 D. Del Rosario
- CR4 S. Brown
- CR5 A. Elliot
- CR6 H. Casale
- CR7 D. Truong
- CR8 D. Lawson
- CR9 TBD

## Post Test Surveys

# Merritt College



## AFR Flex Day Workshop Goals and Objectives

### Goals

The overarching goal of the AFR Flex Day activity is to prepare all College constituents for the ACCJC External team visit in October. The workshop will provide information on the “Current Status of the AFR” as well as “What to Expect during the Team Visit”. Additional goals of the workshop are to assess and bridge knowledge gaps in our College constituents in preparation for a more rigorous activity Accreditation at the September Summit. The four critical institutional processes previously highlighted will be reviewed.

1. College Educational Master Plan
2. Student Learning Outcomes Assessment
3. Integrated Planning and Budgeting
4. Utilizing Data in Planning and Decision Making

### Objectives

1. Upon completion of the AFR Flex Day presentation, participants will be able to articulate a fundamental knowledge of Merritt College’s current Follow-Up Report status, and the work currently completed.
2. Upon completion of the AFR Flex Day presentation, participants will state that they have increased their knowledge of what to expect during the Team visit in October.
3. Upon completion of the Accreditation Workshop, participants will be able to articulate a basic understanding of the ***Merritt College Integrated Planning and Budgeting Processes***.
4. Upon completion of the Accreditation Workshop, participants will be able to articulate the importance of using ***Student Learning Outcomes*** assessment criteria to guide the effectiveness of teaching practices.
5. Upon completion of the Accreditation Workshop, participants will be able to articulate the importance of the ***College’s Educational Master Plan*** and add one reflection of how their department currently contributes to the planning process.
6. Upon completion of the Accreditation Workshop, participants will articulate one reason why integrating data is an essential component to guide evidence-based planning and decision making to facilitate institutional effectiveness.

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## Accreditation Follow-Up Report Flex Day 2016 Workshop Pre-Test

Please place an 'x' beside your employee classification:

(Please circle one response) \_\_ Faculty \_\_ Classified or Hourly Staff \_\_ Administration \_\_ Student  
I have attended previous AFR Workshops    yes\_\_ no\_\_

**1. The status for Merritt College's Accreditation and Follow-Up Report are clear to me. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**2. The role and function of the External Visiting Team is clear to me. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**3. Processes for integrated planning and budgeting at Merritt College are clear to me. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**4. I understand the importance of student learning outcome assessment (SLO) and service area outcome assessment (SAO). (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**5. My department or service area uses the outcomes of SLO/SAO assessment to make improvements to teaching or services. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**6. I am prepared to complete my assessment related tasks that are required this semester. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**7. The purpose of the College's Educational Master Plan is clear to me. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**8. My department or service area consults data in the planning and decision making activities. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

**9. I understand the significance of the College's Accreditation status and moving towards reaffirmation.**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

# Merritt College



## Additional Comments

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# Merritt College



## Accreditation Follow-Up Report Flex Day 2016 Workshop Post-Test

Please place an 'x' beside your employee classification:

(Please circle one response) \_\_ Faculty \_\_ Classified or Hourly Staff \_\_ Administration \_\_ Student  
I have attended previous AFR Workshops      yes\_\_ no\_\_

**1. The status for Merritt College's Accreditation and Follow-Up Report are clear to me. (Please choose one response)**

Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

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Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

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Strongly Disagree      Disagree      Neither Agree nor Disagree      Agree      Strongly Agree

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## Using the Likert scale to rate your response:

In an effort to assess your educational needs, please rate your understanding of the following processes from 1-4:

1. Student Learning Outcomes	
2. College Educational Master Plan	
3. Integrated Planning and Budgeting	
4. Use of Data in Institutional Planning	

## Additional Comments

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