

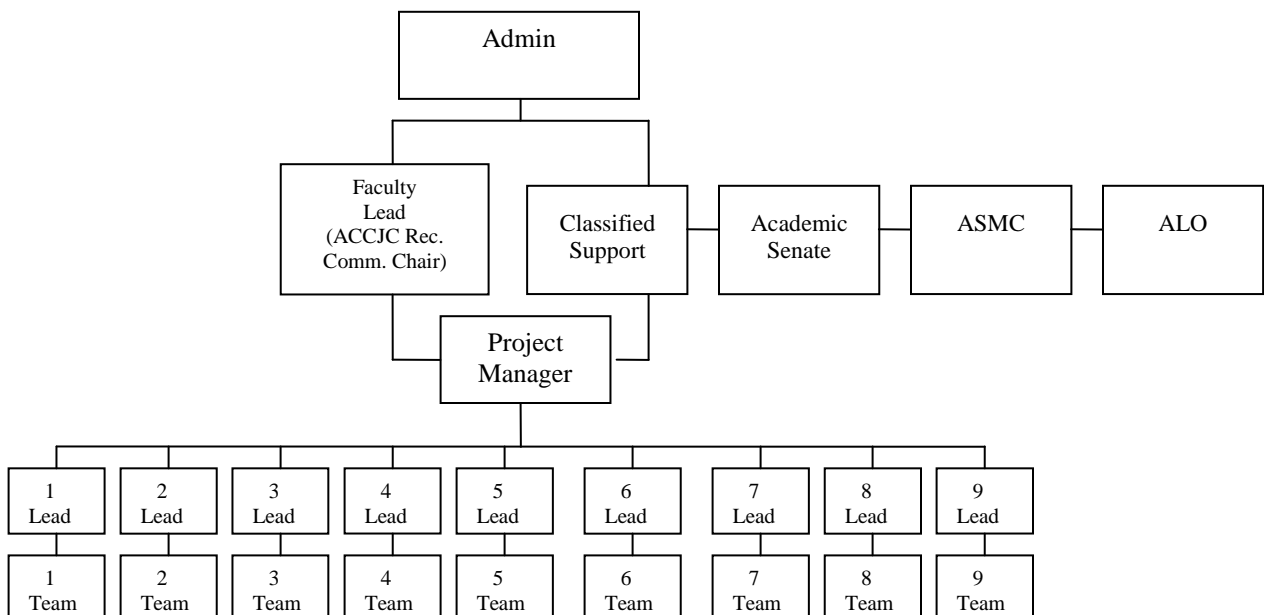
ACCJC Recommendation  
Preliminary Committee Meeting Notes  
7/27/2015  
1:00 pm-3:00 pm  
R 29

In Attendance:

Dr. Norma Ambriz-Galaviz  
Stefanie Harding  
Dr. Mario Rivas  
Ann Elliott  
Dinh Truong

1) Identifying ACCJC Recommendation Committee Lead and Assignment:

- a) Dr. Rivas will email to Faculty to solicit for ACCJC Recommendation Lead. Interested parties will email Dr. Ambriz-Galaviz by August 7, 2015
- b) ACCJC Recommendation Lead Assignment
  - 0.5 workload (15-20 hrs) of reassignment
  - Act as Lead to communicate with various governance bodies of Merritt College to meet the requirements listed out by the External Evaluation report for the ACCJC.
  - Collaborate and communicate with Classified Senate, ALO, Academic Senate, and ASB to determine and obtain information, documentation, and knowledge needed to meet the recommendations.
  - Will be supported by Project Manager (20-25 hours dedicated to managing the ACCJC Recommendations process. Coordinate and collaborate with project manager to design a method to disseminate information, tasks and other duties relevant to meeting the 9 accreditation recommendations.
  - Call and facilitate meetings
  - Flex Day Lead
  - Design a process that is collaborative and is representative of Merritt's community
  - Coordinate the Final Write-up



2) Overview of College Personnel to invite into the process.

Recommendation	Possible Lead(s)	Reason
Recommendation 1	Chris Grampp	CEMPC Lead when reviewing and vetting Mission. He knows the systemic process
Recommendation 2	Outside Evaluation Team	
	Maria Perez	Division 2 Staff Assistant
	Tim Brice	
Recommendation 3	Siri Brown	Narrative of measurable outcomes of Recommendations. 4,5,6,9.
Recommendation 4	Jon Drinnon	Experience
	Molly Sealund	Invested a lot of time looking into APUs
Recommendation 5	Tanya Ilarde	
	Researcher	
Recommendation 6	Jennifer Shanoski & Team	Heavy into SLOs
	Clifton Coleman	SLO support person
Recommendation 7	Eva Ng-Chin	Faculty Evaluation Tracker
	Maril (Max) Bull	Attention to detail
Recommendation 8	Dr. Dettie Del Rosario	Worked on Interim Report
	Tae-Soon Park	Good with Numbers
	Nghiem Thai	Budget/Finance committee member
Recommendation 9	Ann Elliott	Been working with CEMPC on Governance Manual/Handbook
	Dr. Mario Rivas	

a) Dr. Ambriz-Galaviz will email potential leads on their interest to serve and assist with the task. Will email by Wednesday, 7/29/2015. Dinh will follow-up with individuals on their decision to serve.

3) Matrix Overview:

a) Dinh will update the Matrix and email to committee members

4) Timeline of the next steps to be completed:

a) 7/28/2015: Dr. Rivas to email Faculty to solicit a Lead to over see ACCJC Recommendations

b) 7/29/2015: Dr. Ambriz-Galaviz to email all potential leads to ask for their participations in leading one or more recommendations. Dinh to follow-up

c) 8/7/2015: Deadline for all interested person(s) to notify Dr. Ambriz-Galaviz of their intentions.

d) 8/10/2015: Selection of Lead

5) Next Meeting: Thursday, August 6, 2015 @ 10am