**MERRITT COLLEGE** 



Inspect what you expect!

COLLEGE RECOMMENDATION WORKGROUP MEETING Wednesday, September 30, 2015 Learning Center, Room L126 1:00 p.m. to 3:00 p.m.

## AGENDA

- 1. Welcome, Introductions & Purpose
  - a. Dr. Norma Ambriz-Galaviz, President
  - b. Core Team
- 2. AFR Team Roles and Responsibilities
  - a. Core Team
  - b. AFR College Recommendation Co-Leads
  - c. AFR College Recommendation Team Members
  - d. AFR Administrative Support
  - e. AFR Website Coordinator
  - f. AFR Electronic Evidence Collection Coordinator
- 3. AFR Steering Committee Membership
  - a. President
  - b. Core Team
  - c. College Recommendation Sub-Committee Co-Leads
  - d. All College Administrators
  - e. Academic Senate President
  - f. Classified Senate President
  - g. Research and Planning Officer
  - h. SLOAC Chair
  - i. Website Coordinator
  - j. Electronic Evidence Collection Coordinator
- 4. Review and Discussion
  - a. AFR Nine (9) College Recommendation (CR) Response & Writing Templates
  - b. AFR Evidence Collection Template
  - c. AFR College Recommendation Narrative Writing Template
- 5. AFR Workgroups
  - a. Developing Plans for Action
    - i. Required Reading by College Recommendation
    - ii. Dividing the Workload/Activities
  - b. Scheduling College Recommendation Team Meeting Dates & Locations
  - c. Other
- 6. Questions and Suggestions
- 7. Next Steps: AFR Steering Committee, Wednesday, October 7, 2015, 1:00 to 3:00 p.m., Room TBA