

## Meeting Minutes

Merritt College Academic Senate

Thursday, December 16, 2021

12:30-2:00 pm

Zoom URL: <https://cccconfer.zoom.us/j/99184622859>

### MEMBERS:

<b>VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
X	Tom Renbarger, President		Mary Ciddio, Vice President
X	Jennifer Yates	X	Arja McCray
X	Heather Casale	X	Isela Gonzalez Santana
X	Lowell Bennett		Monica Ambalal
X	Ron Moss	X	Stefani de Vito
X	Derrick Ross	X	Maria Suarez
	Anthony Powell	X	Jack Smith
<b>Guests – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
X	Nghiem Thai, Librarian	X	Feather Ives, Biosciences/Guided Pathways
X	Denise Richardson, Vice President of Instruction	X	Linnea Willis, CDCPD Chair
X	Courtney Brown, Computer Science	X	Nathan Pellegrin, Director of Research

### GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	12:36 pm	
II. Adoption of Agenda	5A: we haven't received Faculty Prioritization scores from CDCPD, so 5A will have to be postponed. New 5A: Resolution on Course Cancellations for Spring 22 semester. Add agenda item 5C re: Supply Chain problems at District level. <b>MOTION</b> (Suarez): Approve agenda as amended. Unanimous.	Chair – Email to <a href="mailto:merrittgovdocs@peralt.a.edu">merrittgovdocs@peralt.a.edu</a>
III. Approval of Minutes	<b>MOTION</b> (Bennett): Approve Minutes from 12/2/21. Unanimous.	Chair – Email to <a href="mailto:merrittgovdocs@peralt.a.edu">merrittgovdocs@peralt.a.edu</a>
IV. Public Comment and/or Announcements	<b>Linnea Willis, CDCPD Chair:</b> Problems with new CDCPD scoring rubric: misinterpretation of “timeliness” to mean “was the proposal submitted on time?” instead of “why is this FT position needed NOW.” Linnea has asked Chairs/PDs to re-score/resubmit and will send out re-tabulated results to CDCPD and MCAS once received. In addition, CDCPD Chair should have Release Time: Linnea has chaired several committees and CDCPD has been the most time-consuming. 0.2 release seems fair.	Follow-up: Agendize Release Time for CDCPD Chair for 1 <sup>st</sup> MCAS meeting in Spring 22.
V. Action Items/Presentations	<b>5A: Resolution: Course Cancellation timeline</b> (Bennett) Resolution here: <a href="https://docs.google.com/document/d/1nXggsN2odLPnz5Yn4HNIJCqxml7Fg7S1r4llBoDVdl/edit">https://docs.google.com/document/d/1nXggsN2odLPnz5Yn4HNIJCqxml7Fg7S1r4llBoDVdl/edit</a>	

	<p><b>MOTION</b> (Bennett) to adopt resolution. Discussion: Per VPI Richardson’s 12/9/21 email to MCAS, changing the course cancellation timeline is a district-wide process involving District administration, Academic Senates of all 4 colleges and PFT. Next steps with this Resolution should be to get agreement/parallel Resolutions from other Peralta Academic Senates, DAS, Associated Students and PFT. PFT President stated (via email) that PFT did NOT approve the Spring 22 course cancellation schedule. So: approving this Resolution may not help us in Spring 22, but this will start the district-wide process that is allegedly needed to change (or abandon) the District’s course cancellation timeline.</p> <p><b>5B: Approve Merritt’s 21-22 Institutional Set Standards</b> (Pellegrin): ISS are boundaries we don’t want to fall below: “set standards” establish both a floor and stretch goals. Categories are Course Success (Semester grade of A, B, or C), Number of Certificates and Degrees awarded, Number of Transfers. In addition, ISS also sets License Exam Pass rates (professional exams – Nursing and Rad Sci) and Job Placement Rates.</p> <p><b>MOTION</b> (de Vito): In the four metrics of Course Success, Certificates, Degrees and Transfer, adopt Merritt’s 2020-21 actuals as the 2021-22 Set Standard and adopt a 1% increase as the 2021-22 Stretch Goal.</p> <p>Comments: (Bennett) If the standard is no change and aspiration is 1% increase – is that sufficient/realistic? Renbarger/Pellegrin: these goals will be reviewed annually and what we’re establishing is a methodology for adopting Set Standards. Bennett: are there consequences for not meeting our ISSes? Pellegrin: we’re meeting ACCJC standard by discussing it. Whether we meet our own standards doesn’t affect accreditation.</p> <p><b>MOTION</b> (Bennett): to extend meeting to 2:15 pm</p> <p><b>5C: Warehouse/Purchasing Problems</b> (Renbarger) Update: Tom discussed Merritt’s lack of an Accounts Payable rep at the District with President Johnson, who discussed with Brian Slaughter (District Director of Purchasing). Slaughter did not commit to anything. Discussion (Ives): Who at the District can get my vendor paid? A: Brian Slaughter is best next step; bring up at CE meeting. Dean Amboy has presented to District (no change) and to Classified Senates (no action).</p>	<p>Passed Unanimously</p> <p>Follow-up: Tom will circulate completed Resolution to fellow Academic Senate Presidents and DAS.</p> <p>Passed Unanimously</p> <p>Follow-up (Tom): Why is Warehouse open only 2 days/week when other Local 39 employees (e.g. Custodians) report to work 5 days/week?</p>
VI. Standing Items	NONE	
VII. New Business	NONE	
VIII. Old Business	NONE	
IX. Announcements	Congratulations to Dr. Jennifer Yates on her triumphant retirement! You will be sorely missed. {{{hugs}}}	
X. Adjournment	2:15 pm	