

## Meeting Minutes

Merritt College Academic Senate

Thursday, November 4, 2021

12:30-2:00 pm

Zoom URL: <https://cccconfer.zoom.us/j/99184622859>

### MEMBERS:

<b>VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
X	Tom Renbarger, President	X	Mary Ciddio, Vice President
	Jennifer Yates	X	Arja McCray
X	Heather Casale	X	Isela Gonzalez Santana
X	Lowell Bennett	X	Monica Ambalal
X	Ron Moss	X	Stefani de Vito
	Derrick Ross	X	Maria Suarez
	Anthony Powell		Jack Smith
<b>Guests – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)</b>			
X	Heather Sisneros, Credit for Prior Learning District Lead	X	Garth Kwiecien, VP of Administrative Services
X	Nghiem Thai, Librarian	X	Jennifer Shanoski, PFT President
X	Nathan Pellegrin, Director of Research	X	Feather Ives, Guided Pathways
X	Denise Richardson, Vice President of Instruction		

### GUESTS:

AGENDA ITEM	DISCUSSION	FOLLOW-UP ACTION
I. Call to Order	12:32 PM	
II. Adoption of Agenda	<b>Motion</b> (Ciddio) to approve agenda. Approved unanimously.	Chair – Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>
III. Approval of Minutes	<b>Motion</b> (Suarez) to approve minutes from 10/21/21. Approved unanimously.	Chair – Email to <a href="mailto:merrittgovdocs@peralta.edu">merrittgovdocs@peralta.edu</a>
IV. Public Comment and/or Announcements	None	
V. Action Items/ Presentations	<p><b>5A: (Sisneros): Credit for Prior Learning Presentation</b></p> <p>CPL = college credit awarded for college-level skill gained outside a college classroom. Example: military training, Peace Corps, industry certification, credit by exam (CBE). Student emails CPL: <a href="mailto:cpl@peralta.edu">cpl@peralta.edu</a> for appointment to evaluate their prior learning/documentation. There will be CPL Counselor and CPL Faculty Lead on each campus. Approved CPL will be noted on transcript. CBE for any specific course MUST be uniform district-wide. No cost to student for CPL, though CBE costs class fees for the course they are replacing. Website: <a href="https://6398505.hs-sites.com/admissions/credit-for-prior-learning">https://6398505.hs-sites.com/admissions/credit-for-prior-learning</a></p>	Discussion only

*Merritt College puts students first. Through our rich educational programs, we foster a culture of equity and inclusion that empowers students to achieve their greatest potential and make meaningful contributions to their respective communities and our global society.*

	<p><b>5B: (Bennett): Request for Spring 22 Additional Sections</b>  Chairs list 21 additional sections that will fill this Spring:  <a href="https://docs.google.com/spreadsheets/d/1_O3dhj8iIAY2Wo-4K5PUzcApwF6XbqmXyD9i3oAI9cl/edit#gid=0">https://docs.google.com/spreadsheets/d/1_O3dhj8iIAY2Wo-4K5PUzcApwF6XbqmXyD9i3oAI9cl/edit#gid=0</a>  VPI: asking VPAS and Jane Fong to calculate actual cost of our existing allocation. Chancellor prohibits going over budget and we're already over the 21/22 allocation. So VPI cannot say yes to the 21 additional sections. VPAS: District says any amount in excess of allocation will be subtracted from next year's allocation. Renbarger: So, offering classes that will fill is a money-loser? VPAS: No, we're not saying that (not explained). Bennett: fixed costs remain the same whether we offer courses or not. So if courses will fill and we can make money, why not make that money? VPI: Agrees to pose that question to District. But we overspend Fund 1. Next Budget Committee meeting: Wed 11/17 @ 3 pm. Renbarger: Parcel Tax should be spent on classes. Shanoski: <a href="https://web.peralta.edu/trustees/files/2018/09/AP-6741-Parcel-Tax.pdf">https://web.peralta.edu/trustees/files/2018/09/AP-6741-Parcel-Tax.pdf</a> Casale: We are a CE-heavy college and some CE courses are externally mandated to be small. We balance these capstone courses with high-enrolled intro courses.</p> <p><b>5C: (Ambalal) District Distance Education Plan 2021-24</b>  2021-2024_PCCD_DEPlan_Final Draft_04.29.21 (1).pdf  Before pandemic, demand for DE increased 24%. Although total enrollment is going down, enrollment in DE is going up. Student survey shows that making sure DE courses are well-organized is their #1 concern. Can be addressed with better training. 47% of students surveyed used Zoom counseling. 53% of faculty were new to online teaching.</p> <p><b>Motion</b> (Bennett) to extend meeting to 2:10 pm.</p> <p><b>5D: (Shanoski) Student Access &amp; Success Taskforce</b>  How is our funding being used? How are we impacted by course cutting? Takeaways: Hold harmless funding (17/18) is guaranteed through 24/25. Future funding is based on SCFF (centered on student outcomes). We should be funding 1109 FTEF, 70 more than we actually funded. So, we are currently operating as if hold harmless were NOT in place. We are under-scheduling by 400 3-unit classes. We are spending more on the services provided by the District office than we did in 17/18 while decreasing the number of sections we are offering to students. One week prior to start of semester, classes with fewer than 25 enrolled are cut: too soon! Per SESSI survey, only 75% of students are fully registered by the first day of class. 6-7% are not registered AT ALL on the first day of class. Cutting courses a week before classes begin is a money-loser and a student-loser. Increasing capacity increases student access. They're supplanting out of Parcel Tax money. Why are we cutting course sections when that is the only thing with the potential to MAKE money?</p>	<p>Discussion only</p> <p>Discussion only</p> <p>Passed unanimously.</p> <p>Discussion only</p>
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VI. Standing Items	None	
VII. New Business	None	
VIII. Old Business	None	
IX. Announcements	None	
X. Adjournment	2:16 pm	