

Position Title: _____

**MERRITT COLLEGE
CLASSIFIED HIRING PRIORITIZATION RUBRIC
2019-2020**

CRITERIA	DESCRIPTION	RANKING		
		1↓	2	3↑
Criteria 1	Position addresses potential growth, student demand, and supports student access, equity and success (Strategic Direction 1) <ul style="list-style-type: none"> Increased demand for program/unit services Direct impact on student/academic success Promotes high quality educational experiences for students 			
Criteria 2	Position addresses Security/Safety/Health <ul style="list-style-type: none"> Direct impact to the maintenance and/or improvement of current systems that support the security, health, or safety of students, faculty and staff within offices, departments or the college as a whole 			
Criteria 3	Degree of position functionality <ul style="list-style-type: none"> Impacts multiple departments within the college Supports multiple areas of the Merritt College Strategic Directions 			
Criteria 4	Position supports Innovation/Collaboration (Strategic Direction 4) <ul style="list-style-type: none"> Enhances institutional and/or community partnerships Supports implementation of effective communication practices Utilizes or enhances innovative practices or procedures 			
Criteria 5	Position is identified in department's Program Review			
Criteria 6	Urgency <ul style="list-style-type: none"> Position is required for Accreditation 			
Funding Source (not ranked)	<ul style="list-style-type: none"> Position is required for Grant (grant funded position) Position is categorically funded Position is funded from General funds 	Yes (list funding source): No:		
TOTAL				

Note:
The HR Classified Prioritization takes into consideration positions that are requested to be funded through General Funds only.