

**Peralta Community College District
Merritt College Academic Senate Meeting Minutes
November 2, 2017**

Present: Mary Ciddio, Dan Lawson, Heather Casale, Inga Marcilionis, Sheila Metcalf Tobin, Fereshteh Mofidi, Tae-Soon Park, Tom Renbarger, Terry Wilbert, Jennifer Yates, Marta Zielke
 Guests: Alexis Alexander, Marie Elaine Burns, Nghiem Thai, Samantha Kessler
 Recorder: Dan Lawson
 Absent: Mario Rivas, Mia Kelly, Reza Sarraf, Jason Seals

Agenda Item and Presenter(s)	Discussion	Follow-up Action	Decisions
1. Meeting Called to Order	Amend agenda to add SLOAC to item 4		Meeting called to order 12:40pm Agenda approved as amended without objection
2. Review of Minutes from Meeting	Two typos corrected		Minutes approved as amended without objection
President Burns	<ul style="list-style-type: none"> • Looking at getting a bond to rebuild building A, relocate gym, build pool • Phones being added to every classroom • Q: No way to lock rooms from inside. • Blue phones are coming • Need to work on disaster preparedness • Management team will meet with Royal Roberts at district in December. Issues of locks should come up at the meeting • Met this morning with Fire Dept to discuss fire safety • Q: Need Mother's room • Q: DSPS needs dedicated space for testing • Trying to find money to build our shelved space in S building. Math have enough money for 3rd floor room • Looking at having two types of Genomics, one to be housed on 1st floor • Q: Additional offices? • Maybe in D or the new A building. • Q: Can we build new building before tearing down? • Will check. Have to get bond passed first. 		(Map of proposed renovations attached)

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	<ul style="list-style-type: none"> • Might be in June or November election • Q: Don't have an assessment center • Would like to move bookstore and Student Health Center to D building • Q: Could these issues com to Academic Senate first? • We will look at that • Email the President if you think of anything else • Goes to Board 11/14 		
6.1 Samantha Kessler	<ul style="list-style-type: none"> • Q: AB 705 require completion of transfer level math or English within one year • Will look into that 		(Merritt College 17-19 Integrated Plan attached)
6.2	<ul style="list-style-type: none"> • Alexis Alexander office hours TThu 3-4:30. Sign up online. • Back up all Moodle files before Summer. 		<p>(Resolution to Provide Support for Faculty, Staff and Students before, during & after transfer to CANVAS attached)</p> <p>Amend to put "include funding" after "...detailed plan"</p> <p>Motion to approve resolution as amended DL/JY/unan</p>
3 Officer Reports	<ul style="list-style-type: none"> • Treasure report posted to Senate Office365 group • May need a volunteer to serve on hiring committee for District Staff Development Officer 		(Treasurer report attached)
4 Governance Reports	<ul style="list-style-type: none"> • CDCPD: <ul style="list-style-type: none"> ○ Training will be held for APUs ○ Siri Brown attend meeting regarding recent legislation ○ Try to move to 1-year schedule 		(CIC report attached)

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	<ul style="list-style-type: none"> ○ Will be using CourseLeaf for section scheduling ○ Q: Discussion of hiring prioritization? ○ No ● VPI: 11/6 will have Summer & Fall clones & spreadsheet of FTES data. Looking into block scheduling. ● SLOAC <ul style="list-style-type: none"> ○ Meta is live. Start using it now. Enter assessment plans for Fall. ○ Cynthia Alvarado is new assessment and data staff person ○ Cynthia will pull 3 years of data from Taskstream. Older data will be lost. 		
6.3			<p>(Attached Resolution for Revision of AP 6250)</p> <p>(Current AP 6250 attached)</p> <p>Resolution approved DL/HC/unan</p>
Adjournment:			Adjourned at 2:01pm

Attachments:

- (Map of proposed renovations attached)
- (Merritt College 17-19 Integrated Plan attached)
- (Resolution to Provide Support for Faculty, Staff and Students before, during & after transfer to CANVAS attached)
- (Treasurer report attached)
- (CIC report attached)
- (Attached Resolution for Revision of AP 6250)
- (Current AP 6250 attached)

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Treasurer Report
10-19-2017

Month	Deductions	Balance
Balance forward Sp/17		6,041.00
July	48.67	6,089.67
August	329.00	6,418.67
September	377.67	6,796.34
October		