



## Merritt College Academic Senate



Thursday, September 7, 2017

12:30 TO 2:00 PM – ROOM R29

### AGENDA

- 1. Call to Order:** Agenda Review
- 2. Reading & Approval of Minutes**
  - 2.1 May 18
- 3. Reports of Officers**
  - 3.1 President; 3.2 Vice-President; 3.3 Treasurer; 3.4 Corresponding Secretary
  - 3.5 Recording Secretary
- 4. Reports of Shared Governance, Standing and Special Committees**

CDCPD-Rivas, CEMPC-Elliot, CIC-Thai, CBC-Lawson, MTC- Hackett, , SLOAC-Casale, CTE Giorgi/Briffa; DE-Alexander; SEM-Holloway/Rivas
- 5. Standing item:** Accreditation update-Casale; IEPI-Participatory Governance Manual-Rivas; OER Grant-Pantell; BSI/SSSP/Equity Integrated Plan-Rivas
- 6. New Business**
  - 6.1 District Academic Senate (DAS) sponsored increase in Senate re-assigned time. The Senate will discuss the proposed change in re-assigned time for Senate duties from the present .5 to a total of 1.2. The DAS worked with Chancellor La Guerre to increase assigned time so as to better support Senate presidents and the Senates to devote sufficient time needed to competently address the work of the Senate. The proposal is for Senate presidents to have a .8 re-assigned time, with the remaining .4 divided between other Senate officers. A list of duties will be discussed to ensure that the work undertaken by Senate officers warrants the new re-assigned time allocation. Rivas
  - 6.2 Electing new Secretary for Senate. The Senate will elect a new Secretary for 2017-18
  - 6.3 Senate Goals for 2017-18. The Senate will review 0-100% assessment of 2016-17 goals and establish goals for 2017-18, and discuss specific criteria needed to achieve success. Proposed goals are the following: Senate defines clearly its purview with respect to Title 5 10+1 responsibilities and undertakes specific tasks to assert Senate 10+1, e.g., faculty leadership in areas Enrollment Management, Distance Education, BSI/SSSP/Equity Integrated Planning, Career Technical Education (now called Career Education) ; Senate asserts more leadership in supporting the strengthening of a "Culture of Assessment on Campus;" Developing engagement and leadership in addressing college needs in the areas of college policies and procedures. Rivas
  - 6.4 Senate faculty space committee. The Senate will discuss re-establishing the Senate faculty space committee, as well as having the space committee develop specific criteria for making decisions about office and space assignments, e.g., seniority; proximity of discipline faculty, etc. Rivas/Park
- 7.0 Adjournment**

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.

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Title 5 53200 defines the Senate's role as an organization whose primary function is to make recommendations with respect to the following policy development and implementation matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.

4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters

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